

**SPECIAL COUNCIL MEETING  
Tuesday, December 7, 2021, 6:15pm**

**This is a Hybrid Meeting (In-person and Virtual)  
Council Chambers City Hall**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/89710221397?pwd=azJlL2dtSjdHeFV1dVVPNXVNVHh4dz09>

**Meeting ID: 897 1022 1397**

**Passcode: 786979**

**One tap mobile**

**929-205-6099**

1. Call to Order – 6:15pm
2. Adjustments to the Agenda
3. New Business:
  - a. TIF Assessment Update (Stephanie Clark)
4. Executive Session – Contracts (TIF Discussion)
5. Adjourn

**REGULAR COUNCIL MEETING  
Tuesday, September 7, 2021, 7:00pm**

**This is a Hybrid Meeting (In-person and Virtual)  
Council Chambers City Hall**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/89710221397?pwd=azJlL2dtSjdHeFV1dVVPNXVNVHh4dz09>

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**929-205-6099**

<b>Page No.</b>	<b>Agenda</b>
	1. Call to Order – 7:00 pm
	2. Adjustments to the Agenda
	3. Consent Agenda
7	A. Approval of Minutes of the Regular City Council Meeting November 30, 2021
12	B. Approval of City Warrants from Week of Wednesday, December 8, 2021
20	C. Clerk’s Office Licenses and Permits
21	D. Approval of Updated Accounts Payable Policy
	E. Re-Authorize Procurement of Main St. Tree Guards from FY21 Fund Balance
24	F. Acceptance of 5-year Water/Wastewater Enterprise Fund Budgets Planning Projections
36	G. Authorize Manager to Sign National Opioid Settlement Documents on Behalf of the City
	4. City Clerk & Treasurer Report
	5. Liquor Control Board
	6. City Manager’s Report
	7. Visitors and Communications
	8. Old Business:
47	A. Charter Work Group Update (Councilors Reil and Stockwell)

- 49 B. Administrative (Public Bodies) Ordinance Update (Mayor)
- 52 C. Act 164 (S.54) Regulation of Cannabis (Councilors Stockwell and Reil)
- 59 D. Update on Volunteer Information (Councilor Reil)
- 9. New Business:
  - 59 A. Seat Adjustment to the Development Review Board- Denise Ferrari (Mayor)
  - 65 B. Appointment to the Development Review Board – Ulysses Fournier (Mayor)
  - 68 C. Review and/or Revise Electric Vehicle Charging Fees (Clerk)
  - 74 D. Discussion and/or Approval of Public Record Inspection Copying and Transmission Policy (Clerk)
  - E. Resolution for Donna McNally’s 40 Years of Service to the City of Barre, Resolution #20216
- 10. Round Table
- 11. Executive Session – Personnel
- 12. Adjourn

Steven E. Mackenzie, P.E., City Manager

*The portion of this meeting starting at 7:00 pm will be taped for re-broadcast on Channel 192 CVTV and will be re-broadcast on Wednesday at 9:00 a.m. and 12:00 noon  
CVTV Link for meetings online – [cvtv723.org/](http://cvtv723.org/)*

#### **OTHER MEETINGS AND EVENTS**

**Check the City Website for Meeting Warnings, Agendas, Meeting Location and Log-in Instructions.**

##### **Monday, December 6**

Recreation Committee, 5pm, Hybrid (ZOOM and Alumni Hall Conference Room)  
Trash Task Force, 7pm, Hybrid (ZOOM and City Hall Conference Room)

##### **Wednesday, December 8**

Garden Committee, 4pm, Elmwood Community Garden  
Tree Committee, 5:30pm, Hybrid (Alumni Hall or: [meet.google.com/nfj-exmz-qkr](https://meet.google.com/nfj-exmz-qkr))

##### **Thursday, December 9**

Planning Commission, 6:30pm, Hybrid (ZOOM and Council Chambers)

### Ground Rules for Interaction with Each Other, Staff, and the General Public

- Rules may be reviewed periodically
- Practice Mutual Respect
  - Assume Good Intent and Explain Impact
  - Ask Clarifying Questions
  - If off course, interrupt and redirect
- Think, then A.C.T.
  - Alternatives – Identify All Choices
  - Consequences – Project Outcomes
  - Tell Your Story – Prepare Your Defense
- Ethics checks
  - Is it legal?
  - Is it in scope (Charter, Ordinance, Policy)?
  - Is it balanced?
- “ELMO” – Enough, Let’s Move On
  - Honor Time Limits
  - Be attentive, not repetitive
- Be open minded to different solutions or ideas
  - Remarks must be relevant and appropriate to the discussion; stay on subject.
  - Don’t leave with “silent disagreement”
  - Decisions agreed on by consensus when possible, majority when necessary
  - All decisions of Council are final
- No blame
  - Articulate Expectations of each other
  - We all deeply care about the City in our own way
  - Debate issues, not personalities
- Electronics
  - No texting/email/or videogames during the meeting



# City of Barre, Vermont

*“Granite Center of the World”*

Steven E. Mackenzie, P.E.  
City Manager

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Barre, VT 05641  
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## MEMO

**TO:** City Council  
**FR:** The Manager  
**DATE:** 12/03/21  
**SUBJECT:** Packet Memo re: 12/07/21 Council Mtg Agenda Items

Councilors:

The following notes apply to packet support materials for the Subject Council Agenda:

**Note:** The number of Old and New Business items is limited and generally perfunctory. Accordingly, I assume the Regular meeting should be relatively short compared to recent previous meetings.

**Pre-Meeting Special Session:** **6:15 p.m.** TIF Assessment Update

**Adjustments to the Agenda:** No Adjustments known at this time

**Consent Agenda:** .

**3.E Re-Authorize Procurement of Main St Tree Guards from FY21 Fund Balance**

It has come to my attention that staff mis-interpreted the Tree Guard Quote from Bauer Fabrication. What was thought to be the entire quote was only the 50% fabrication materials deposit (\$7,312.50), which is what Council approved last week. The full quote was \$14,625.00, so I am asking for your approval to allocate the full amount to the FY21 Wish List (updated copy attached)

**3.F Acceptance of 5-year Water/Wastewater Enterprise Fund Budgets**

Budgets, with Cover/Action Memo(s), have been added to the Consent Agendas as deferred from last week.

**Communications:** No notes

**Old Business:** The items under Old Business were deferred from last week's meeting

**New Business:**

**9.E McNally Service Resolution**

Due to Agenda formatting logistics, Donna McNally's Recognition Resolution (deferred from last week) has been listed as 9.E. We have reached out to Donna, but have not received confirmation that she will be able to attend the meeting.

**Post-Meeting Executive Session:** Personnel (requested by Councilor Hemmerick)

Last Update:

11/23/21 V.3 - **Corrected 12/07/21**  
 10/22/21

Current Authorization Request  
 Council Approved

<b>FY21 FUND BALANCE WISH LIST V.2</b>	
<b>Unaudited FY21 Fund Balance - Estimated @:</b>	<b>\$568,000.00</b> *
<b>Council Approved Item 10/26/21:</b>	
BOR Roof Repair	\$26,302.00 Budget quote: \$31,000
Speed Bumps	\$2,100.00 Vendor Quote
Speed Signs (4)	\$8,800.00 Vendor Quote
I/T System Administrator (FY22)	<b>\$38,675.00</b> FY22 Proration for 7 months
<b>Current Request (12/07/21):</b>	
Tree Guards	\$14,625.00 Bauer Fabrication Quote
<b>Prospective Uses:</b>	
Undesignated Balance	\$200,000.00
FY23 General Fund Budget Subsidy	\$100,000.00
<b>Vehicle Replacements (Pending Staff Review):</b>	
Unmarked detective car #1	\$20,000.00 +/- Placeholder Allowance
Unmarked detective car #1	\$20,000.00 +/- Placeholder Allowance
Strategic Planning Facilitator	\$20,000.00 +/- Placeholder Allowance
Strategic Planning Software	\$15,000.00 +/- Placeholder Allowance
Pool Bathhouse Roof Replacement	\$35,000.00 +/- Placeholder Allowance
Playground Equipment Replacement	\$10,000.00 +/- Placeholder Allowance
<b>New Items 11/05/21:</b>	
Consultant Lead CIP Preparation	\$20,000.00 +/- Placeholder Allowance
Code Enforcement Vehicle	\$20,000.00 +/- Placeholder Allowance
	<b>\$550,502.00</b>
<b>Unallocated Balance: \$17,498.00</b>	

\*Unaudited figure; Dawn Monahan projection

Items/costs in red are placeholders subject to refinement/quotes

To be approved at 12/07/21 Barre City Council Meeting

**Regular Meeting of the Barre City Council  
Held November 30, 2021**

The Regular Meeting of the Barre City Council was called to order in person and via video platform by Mayor Lucas Herring at 7:07 PM at Barre City Hall. In attendance were: From Ward I, Councilors Emel Cambel and Jake Hemmerick; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilors Ericka Reil and Samn Stockwell. City staff members present were City Manager Steve Mackenzie, Fire Chief Doug Brent, Deputy Fire Chief Joe Aldsworth, Acting Police Chief Larry Eastman, Finance Director Dawn Monahan, Planning Director Janet Shatney, Public Works Director Bill Ahearn, Human Resources Director Rikk Taft, and Clerk/Treasurer Carol Dawes.

**Absent:** NONE

Mayor Herring noted the meeting started late due to technical difficulties with the zoom camera and microphone in the Council chambers.

**Adjustments to the Agenda:** The following adjustments were made or discussed:

- The water/wastewater memo was in Friday's Council packet, but the budget sheets were distributed only yesterday. Manager Mackenzie said Public Works Director Ahearn will give his presentation, and the Council can decide whether to act tonight or defer to next week.
- The bond update memo was in Friday's Council packet, but the financial sheets weren't included. Manager Mackenzie said they can be discussed at Saturday's budget workshop.
- Councilor Hemmerick asked that consent agenda items E & H be moved and incorporated under new agenda items.

Mayor Herring asked Council to approve a recess until 7:30 PM to allow additional time to fix the technical difficulties. Council approved the recess on motion of Councilor Waszazak, seconded by Councilor Hemmerick. **Motion carried.**

Mayor Herring reconvened the meeting at 7:34 PM and there was discussion about the best way forward under the current circumstances. Councilors suggested the mask mandate agenda item be taken up for discussion as the first order of business, as there are a number of people present to speak to the issue. The Mayor also suggested the old business discussion on the Municipal Bodies and Appointments Policy be moved to the end of the meeting.

**Approval of Consent Agenda:**

Council approved the following consent agenda items on motion of Councilor Cambel, seconded by Councilor Stockwell. **Motion carried.**

- A. Minutes of the Regular meeting of November 16, 2021
- B. City Warrants as presented:
  1. Ratification of Week 2021-47, dated November 24, 2021
    - i. Accounts Payable: \$182,942.67
    - ii. Payroll (gross): \$134,027.45
  2. Approval of Week 2021-48, dated December 1, 2021:
    - i. Accounts Payable: \$130,023.58
    - ii. Payroll (gross): \$135,275.47
- C. 2022 Licenses & Permits:
  1. Food Establishments
    - i. Barre Elks Club, 10 Jefferson Street
    - ii. The Meltdown, 83 Washington Street
    - iii. American Legion, 320 N. Main Street

To be approved at 12/07/21 Barre City Council Meeting

- iv. Mister Z's, 379 N. Main Street
  - v. Quality Inn, 173 S. Main Street
  - vi. Chinatown, 302 N. Main Street
  - vii. Subway, 86 N. Main Street
  - viii. Mutuo, 20 Beckley Street
  - ix. Bamboo Gardens, 115 S. Main Street
  - x. Asian Gourmet, 276 N. Main Street
  - xi. Si Aku Ramen, 237 N. Main Street
  - xii. Domino's, 322 N. Main Street
  - xiii. Reynolds House 102 S. Main Street
  - xiv. Dunkin Donuts, 350 N. Main Street
  - xv. Hollow Inn & Motel, 278 S. Main Street
2. Food Takeout:
    - i. Champlain Farms (2), 15 S. Main Street and 169 Washington Street
    - ii. North End Deli Mart, 475 N. Main Street
    - iii. Beverage Baron, 411 N. Main Street
    - iv. Quality Market, 155 Washington Street
  3. Entertainment Licenses:
    - i. Reynolds House, 102 S. Main Street'
    - ii. VT Granite Museum, 7 Jones Bros. Way
    - iii. Barre Historical Society-Labor Hall, 46 Granite Street
    - iv. Barre Opera House, 6 N. Main Street
    - v. American Legion, 320 N. Main Street
    - vi. The Meltdown, 83 Washington Street
  4. Movie Theaters
    - i. Paramount (2 screens), 241 N. Main Street
- D. Accept Resignation of Greg Kelly from the Central Vermont Internet Board.
  - E. Authorize Consultant Selection for 20 Year Wastewater Treatment Facility Upgrade Evaluation.  
[Adjusted to follow new agenda item E]
  - F. Authorize Procurement of Main St. Tree Guards from FY21 Fund Balance.
  - G. Approval of Sno-Bees Snowmobile Club Landowner Permission Form.
  - H. Approval to Apply for a VCDP Implementation Grant for Downstreet Rehabilitation Projects.  
[Adjusted to follow new agenda item E]

### City Clerk & Treasurer Report –

Clerk/Treasurer Dawes reported on the following:

- Town Meeting election information has been updated on the City website, including a list of officers to be elected, nominating petitions, and consent of candidate forms.
- Water bills went in the mail today, and are due by January 3<sup>rd</sup>.

**Liquor Control Board** - Council approved the following liquor licenses on motion of Councilor Waszazak, seconded by Councilor Hemmerick. **Motion carried with Councilor Boutin abstaining.**

- New First & Third Class licenses for Pearl Street Pizza, 159 N. Main Street.
- Educational Sampling Event permit for Vermont Burlesque Festival, Barre Opera House, January 21, 2022.

### City Manager's Report –

Manager Mackenzie said he has no report for this week.

**Visitors and Communications – NONE**



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Mayor Herring temporarily recessed the meeting at 7:43 PM to allow additional time to work on the technical difficulties still being experienced.

The Mayor reconvened the meeting at 7:48 PM. They were unable to fix the technical difficulties, but managed to set up a temporary way for those in the council chambers and those participating on Zoom to hear each other.

#### **New Business -**

##### **K) Discussion &/or Action re. Local Public Mask Mandate.**

Mayor Herring invited members of the public to offer their comments on mandating masks in public spaces. The following residents and business owners shared their thoughts about masks, with none voicing support of a mandate: J.J. Norway, Josh Dickinson, Frederick LaPan, Bob Houle, Wiliam Toborg, Thomas Kelly, Sarah Helman, John Anderson, Lisa Liotta, Amanda Gustin, Bernadette Rose, Joanne Reynolds, Freddy LaPan, and Renita Marshall. Comments and suggestions included respect for personal freedoms, driving business away with a mandate, enforcement, posting signage at all public establishments letting customers know their mask policies, government overreach, and support for mask wearing with no mandate.

There was Council discussion on COVID statistics on the VT Department of Health website, encouraging masks and vaccines, and supporting decisions made by local businesses about mask-wearing in their establishments. The Council chose not to take any action on the issue.

#### **New Business –**

**A) Resolution for Donna McNally's 40 years of Service to the City of Barre, Resolution #2021-16.** Deferred until next week.

##### **B) Working Community Challenges Update.**

Eli Toohey from the Working Community Challenges Program said their goal is to decrease the number of women living in poverty. Ms. Toohey talked about the benefits cliff, employer collaborations, child care availability, and said they are working to increase economic stability. There was discussion on developing trainings for employers, and housing issues. Ms. Toomey said she'll give another update after they have finished developing their training procedures and increased the number of women in the cohort.

##### **C) Montpelier's Community Development Program.**

Polly Nichol with the Montpelier Housing Task Force shared ways the City of Montpelier supports housing improvements and initiatives through housing-friendly zoning and a housing fund to help with down payments and multi-family development. Ms. Nichol said the fund started when Montpelier voters approved a penny on the tax rate to raise the seed money. They have used other funding sources, including federal grants, which are difficult to administer. The task force has expanded its work by creating HomeShare, and supporting accessory dwelling units.

Representative Peter Anthony said Barre City had a similar organization in Barre Neighborhood Housing 25-30 years ago, which was absorbed into Central VT Land Trust, which became Downstreet Housing, which now has a regional focus. Barre City should regrow its capacity to host a locally focused housing organization.

There was discussion on community development staffing in Montpelier, growth to the Montpelier grand list due to support provided by the housing fund, other communities with similar programs, and supporting work on deferred maintenance for single family homes.

To be approved at 12/07/21 Barre City Council Meeting

**D) Discuss/Act on ARPA Funding Request for Downstreet Recovery Residence.**

Michelle Kersey and Nicola Anderson from Downstreet said they are developing a recovery residence to serve women with children. The project includes purchase and renovation of a building in the downtown. They have secured most of the funding, but with recent increases in development cost estimates, there is a funding gap. They are requesting \$60,000 in ARPA funds to help fill the gap. There was discussion on closing on the purchase of the property, construction schedules, updated cost estimates, property tax status for the completed project, and developing a process for soliciting and considering requests for ARPA funds.

Council requested updated cost estimates and estimates of post-completion taxability be provided for review before consideration of approval.

**Other) Approval to Apply for a VCDP Implementation Grant for Downstreet Rehabilitation Projects. [Adjusted from consent agenda]**

Ms. Kersey and Ms. Anderson said the implementation grant would assist with the rehabilitation of the Bromur Street apartment buildings and the Ward 5 school, which is being converted to low income housing. There was discussion on relocating Bromur Street apartments' trash receptacles as part of the project, property tax status for the completed projects, and heating systems. Manager Mackenzie said this evening's approval would allow Downstreet to access the online grant application portal so they can begin the process of data entry. The actual application will be provided to the Council for review and final approval for submission at the required public hearing to be held in the near future.

Councilor approved as presented on motion of Councilor Waszazak, seconded by Councilor Reil.  
**Motion carried.**

**E) Review &/or Acceptance of 5-year Water/Wastewater Enterprise Fund Budgets Planning Projections.**

Public Works Director Bill Ahearn reviewed the water portion of the budget planning projections, and said the current and projected water rates are sufficient to support \$500,000 in improvements per year over the next 5 years, including replacing 4" water lines with 8" lines. Mr. Ahearn said improvements will concentrate on City infrastructure. There was discussion on revising projected revenues from the Town based on continuing expansions, revisiting the agreement between the City and Town for water & sewer services, and other capital projects including valve replacements and increasing hydrant density.

Mr. Ahearn reviewed the sewer portion of the budget planning projections, and said the current and projected sewer rates support \$50,000 in improvements per year over the next 5 years. He said there is new data available and some of the information can be updated. Mayor Herring asked that the planning projections be updated and provided to Council for acceptance next week under the consent agenda.

**Other) Authorize Consultant Selection for 20 Year Wastewater Treatment Facility Upgrade Evaluation. [Adjusted from consent agenda]**

Mr. Ahearn reviewed the rating process used to evaluate the proposals, and noted there are two submissions that rose to the top. He requested Council approve management to make a determination between the two submissions and negotiate a contract. There was discussion on the two candidates and the pros and cons associated with either being a small project to a big company or a big project to a small company. It was noted the consultancy is estimated to cost approximately \$100,000, of which \$80,000 is projected to be covered through a clean water state revolving loan.

Council authorized the Manager to make the selection of a consultant for negotiation of an Engineering Services Agreement not to exceed \$100,000, and make all necessary applications

To be approved at 12/07/21 Barre City Council Meeting

for loans and grants through the CWSRF, on motion of Councilor Hemmerick, seconded by Councilor Stockwell. **Motion carried.**

There was discussion on future development and future sewer capacity, preserving capacity for City development, charging for reserving capacity, and including discussion on this subject when renegotiating the agreement with Barre Town.

**F) Update on Bond Projects Status and Expenses.**

Deferred to the Budget Workshop scheduled for Saturday, December 4, 2021.

Mayor Herring said due to the late hour, the rest of the new agenda items will be deferred.

**G) Charter Work Group Update.**

Deferred to a future Council meeting.

**H) Act 164 (S.54) Regulation of Cannabis.**

Deferred to a future Council meeting.

**I) Administrative (Public Bodies) Ordinance Update.**

Mayor Herring said amendments to the ordinance will be driven in part by the reports from the Charter Working Group.

**J) Update on Volunteer Information.**

Deferred to a future Council meeting.

**Old Business –**

**A) Discussion and/or Approval of Municipal Bodies Appointments Policy.**

Mayor Herring noted the policy had been reviewed by Council previously and was being brought back for final approval. Council approved the revised policy on motion of Councilor Stockwell, seconded by Councilor Cambel. **Motion carried.**

**Round Table –**

Mayor Herring thanked Mr. Ahearn and the Department of Public Works for their quick repainting of the curbs on Merchant Street, and he said the Safe Road Alliance will be giving presentations in the City and offering trainings to local youth. The Mayor said he and others are working with the Central Vermont Medical Center to address issues around providing transportation to people needing rides back to Barre City after receiving services at the hospital after hours for public transport.

**Executive Session – NONE**

The meeting adjourned at 10:51 PM on motion of Councilor Waszazak, seconded by Councilor Cambel. **Motion carried.**

The meeting was recorded on the video meeting platform, however the technical difficulties experienced during the meeting interfered with full recording of the meeting. There is no video from the Council chambers, and the audio from the chambers is compromised.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

12/03/21  
02:54 pm

12-7-2021 Council Packet  
City of Barre Accounts Payable  
Warrant/Invoice Report # 22-24

By check number for check acct 01 (GENERAL FUND) and check dates 12/08/21 thru 12/08/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
-----							
01122	ABILITY NETWORK INC						
	21M-0175154	Electronic statements	001-6040-350.1053	OFFICE SUPPLIES	0.00	104.68	143360
01031	ACCURA PRINTING						
	75486	Bus cards Det B Murphy	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	55.00	143361
01148	ACTION TOWING SERVICE						
	16660	Tow vehicle	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	155.00	143362
01142	AFLAC						
	308808	monthly premium	001-2000-240.0019	AFLAC PAYABLE	0.00	4,447.24	143363
01150	AIRGAS USA LLC						
	9118866227	Medical oxygen cylinders	001-6040-350.1055	OXYGEN	0.00	31.51	143364
01013	ALLAN JONES & SONS INC						
	79122	speed trailer tire	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	20.95	143365
	79144	Tires & tire tube	001-8050-320.0742	SNOW EQUIP MAINT	0.00	1,368.80	143365
					-----	-----	
					0.00	1,389.75	
01136	ALLEGIANCE TRUCKS						
	X40100974301	steering gear pitman arm	001-8050-320.0743	TRUCK MAINT - STS	0.00	1,482.94	143366
01060	AMAZON CAPITAL SERVICES						
	19FCH9Q11JJ1	camera screen protector	001-5040-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	524.96	143367
	1VJXNHCCY3X1	Particulate respirators	001-6040-370.1380	COVID-19 MATERIALS	0.00	285.60	143367
					-----	-----	
					0.00	810.56	
01049	AMERICAN TOWER CORP						
	3749339	Tower rental	001-6055-320.0725	TOWER RENTAL FEE	0.00	173.89	143368
01057	AT&T MOBILITY						
	519X11192021	Wireless svc	001-8030-200.0214	TELEPHONE	0.00	43.95	143369
	519X11192021	Wireless svc	003-8330-200.0214	TELEPHONE	0.00	18.06	143369
	519X11192021	Wireless svc	001-7050-200.0214	TELEPHONE	0.00	43.95	143369
	519X11192021	Wireless svc	001-8020-200.0214	TELEPHONE	0.00	48.99	143369
	519X11192021	Wireless svc	001-8050-200.0214	TELEPHONE	0.00	36.12	143369
	519X11192021	Wireless svc	003-8300-200.0214	TELEPHONE	0.00	43.95	143369
	519X11192021	Wireless svc	002-8200-200.0214	TELEPHONE	0.00	42.75	143369
	839X11192021	Wireless svc.	001-8020-200.0214	TELEPHONE	0.00	58.22	143369
					-----	-----	
					0.00	335.99	
23018	AUBUCHON HARDWARE						
	142843	Overpayment	001-7015-470.1270	MACHINE/EQUIP OUTLAY	0.00	-20.98	143370
	142843	Overpayment	001-7030-350.1053	SUPPLIES/EQUIPMENT	0.00	-20.98	143370
	492887A	Quick Link	001-7015-470.1270	MACHINE/EQUIP OUTLAY	0.00	27.64	143370

By check number for check acct 01 (GENERAL FUND) and check dates 12/08/21 thru 12/08/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	492986A	10' cable and USB chgr	001-6040-350.1053	OFFICE SUPPLIES	0.00	44.08	143370
	493147	Nuts and bolts	001-6040-320.0720	CAR/TRUCK MAINT	0.00	4.31	143370
	493197	100 Ct Clear mini lights	001-6040-350.1053	OFFICE SUPPLIES	0.00	12.39	143370
	493213	Hex wrench & bits	001-7030-350.1053	SUPPLIES/EQUIPMENT	0.00	24.80	143370
	493218	Paint brush set	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	8.99	143370
	493303A	mesh cloth	001-7030-350.1053	SUPPLIES/EQUIPMENT	0.00	13.49	143370
	493332	Stepladder 6ply hose	001-8050-350.1061	SUPPLIES - GARAGE	0.00	152.98	143370
					-----		
					0.00	246.72	
01209 AVENU INSIGHTS & ANALYTICS							
	INVB-031046	Toner cartridges	001-5070-220.0417	RECORDING OF RECORDS	0.00	293.53	143372
02136 BANWELL ARCHITECTS							
	00004	professional services	050-5810-360.1160	2020 560K BOND	0.00	484.81	143373
02045 BARRE CITY WATER & SEWER DEPT							
	04686-120121	58 Depot Square	048-8315-200.0210	ENT ALY O&M	0.00	66.82	143374
02047 BARRE ELECTRIC & LIGHTING SUPPLY I							
	330512	drum lens 19"	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	77.59	143375
02123 BARRE PARTNERSHIP THE							
	22CITYDECEMB	Dec monthly payment	001-8035-120.0172	BARRE PARTNERSHIP	0.00	5,525.00	143376
02193 BEN'S UNIFORMS							
	099866	Jacket, pant, hat, shirt	001-6040-340.0940	CLOTHING	0.00	593.00	143377
	100375	Jacket, shoes, shirt	001-6040-340.0940	CLOTHING	0.00	601.00	143377
	100404	pant, hat, hat badge, tie	001-6040-340.0940	CLOTHING	0.00	283.00	143377
	100405	Shirt & collar pins	001-6040-340.0940	CLOTHING	0.00	65.00	143377
	100407	Shirt	001-6040-340.0940	CLOTHING	0.00	57.00	143377
					-----		
					0.00	1,599.00	
02204 BENOIT ELECTRIC INC							
	5753	replace switches	003-8330-320.0740	EQUIPMENT MAINT	0.00	156.00	143378
02467 BEVINGTON MARIE							
	01901	refund delinq water/sewer	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	28.51	143379
	02392	refund delinq water/sewer	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	8.58	143379
					-----		
					0.00	37.09	
02027 BOUND TREE MEDICAL LLC							
	84262009	Transp unit, restraints	001-6040-350.1054	MEDICAL SUPPLIES	0.00	540.63	143380
	84298580	EMS Shears, airway kit	001-6040-350.1054	MEDICAL SUPPLIES	0.00	191.37	143380
					-----		
					0.00	732.00	
03062 C FORD PROFESSIONAL LETTERING							
	15218	Reflec striping decals	001-6040-310.0612	BREATHING APPARATUS	0.00	326.32	143381

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By check number for check acct 01 (GENERAL FUND) and check dates 12/08/21 thru 12/08/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
-----							
03031	CHARLEBOIS TRUCK PARTS INC						
	IT31996	rotor disc brake slack ad	001-6040-320.0720	CAR/TRUCK MAINT	0.00	926.18	143382
03277	CHARTER COMMUNICATIONS						
	025972111192	internet service	001-7020-200.0217	IT	0.00	144.98	143383
03014	CLOVERLEAF TOOL CO						
	52001	Alum tube lock reducer	003-8300-320.0752	MAIN LINE MAINT VACCON	0.00	1,068.14	143384
03315	CONSOLIDATED COMMUNICATIONS						
	11182021	radio circuits	001-8050-320.0724	RADIO MAINT	0.00	35.87	143385
	11182021	radio circuits	001-8020-320.0724	RADIO MAINT	0.00	35.87	143385
	11182021	radio circuits	002-8200-320.0724	RADIO MAINT	0.00	35.88	143385
	11182021	radio circuits	002-8220-320.0724	RADIO MAINT	0.00	66.96	143385
					-----		
					0.00	174.58	
03997	DENOIA'S DRY CLEANERS LLC						
	1026-112521	dry cleaning	001-6040-340.0945	DRY CLEANING	0.00	42.40	143386
	1026-112521	dry cleaning	001-6050-340.0945	DRY CLEANING	0.00	191.15	143386
					-----		
					0.00	233.55	
05059	ENDYNE INC						
	392878	Weekly testing	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	310.00	143387
05030	ESMI OF NEW YORK LLC						
	412926	11/14-11/20/21 biosolids	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	2,348.85	143388
05007	EVERETT J PRESCOTT INC						
	5958284	26x6 mh frame	003-8300-320.0750	MAIN LINE MAINT	0.00	225.41	143389
06009	F W WEBB CO						
	73977820	2pc 1/2" LF Brs nptxN	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	31.65	143390
06087	FASTENAL CO						
	VTBAR130386	1/4x1 3/4 tpon s/s	003-8330-320.0740	EQUIPMENT MAINT	0.00	203.78	143391
06012	FISHER SCIENTIFIC						
	5664246	buffer colrd red & yellow	003-8330-320.0737	LAB MAINT	0.00	602.40	143392
07024	GAYLORD AMOS						
	11242021	K-9 maint 6/6-11/21/21	001-6050-360.1159	K-9	0.00	600.00	143393
07131	GILLIES DARIN OR CITY OF BARRE						
	00706	refund delinq water/sewer	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	131.98	143394
07040	GRANITE GROUP THE						
	14098031-00	submersible sewage pump	001-7030-320.0727	BLDG/GROUNDS MAINT	0.00	500.46	143395

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-----							
07006 GREEN MT POWER CORP							
	110521A	Hill/Washington light	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	115.53	143396
	11122021	Main St Historic lights	001-6060-200.0210	ELECTRICITY	0.00	476.95	143396
	111221	Summer/Elm traffic light	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	70.07	143396
	11152021	DPW sewer dept bldg	003-8300-200.0210	ELECTRICITY	0.00	110.20	143396
	11152021A	Merchants Row EV	001-6045-200.0210	EVCS ELECTRICITY-MERCH RO	0.00	51.56	143396
	111521	prospect st bridge	002-8200-200.0204	ELECTRICITY-PROSPECT BDGE	0.00	22.49	143396
	111521A	DPW Water dept yrd light	002-8200-200.0207	Electricity-Burnham Yd Li	0.00	26.93	143396
	111521B	Public works garage	001-8050-200.0210	ELECTRICITY	0.00	778.00	143396
	111521C	Enterprise alley	001-6060-200.0210	ELECTRICITY	0.00	131.03	143396
	111521D	Keith Pearl Ped Way	001-6060-200.0212	PEDWAY/KEITH AVE LOT LIGH	0.00	138.72	143396
	111521E	Enterprise Alley Svc Bldg	048-8315-200.0210	ENT ALY O&M	0.00	23.07	143396
	111521F	135 N Main Wheelock Bldg	001-7015-200.0210	WHEELOCK ELECTRICITY	0.00	89.46	143396
	11172021	Currier Prk & Dente Prk	001-8040-200.0210	ELECTRICITY CURRIER/DENTE	0.00	46.79	143396
	11172021A	N Main & Maiple l	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	103.95	143396
	111721	Traffic signal Maple-Summ	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	79.11	143396
	1122201	N Front St WWTP	003-8330-200.0210	ELECTRICITY	0.00	7,521.21	143396
	11222021	12 N Main St City Hall	001-6043-200.0210	CITY HALL ELECTRICITY	0.00	653.59	143396
	112221	61 Seminary Aud & BOR	001-7030-200.0210	ELECTRICITY	0.00	5,690.87	143396
	112221	61 Seminary Aud & BOR	001-7020-200.0210	ELECTRICITY	0.00	3,793.91	143396
	112221A	15 Fourth St PSB	001-7035-200.0210	ELECTRICITY	0.00	1,706.02	143396
	11242021	Bailey St West Hill Tank	002-8200-200.0208	Electricity-Bailey St	0.00	22.78	143396
					0.00	21,652.24	
-----							
08991 HOWARD JONATHAN							
	00428	refund delinq water/sewer	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	5.24	143399
-----							
09021 IRVING ENERGY							
	211168	Propane	001-7035-330.0836	PROPANE	0.00	946.99	143400
	385839	Propane	001-7035-330.0836	PROPANE	0.00	270.98	143400
	538594	Propane	001-7030-330.0836	PROPANE	0.00	250.30	143400
	539208	Propane	001-7030-330.0836	PROPANE	0.00	315.37	143400
	730975	Propane	001-7030-330.0836	PROPANE	0.00	345.59	143400
	752381	Propane	001-7035-330.0836	PROPANE	0.00	637.69	143400
	837050	Propane	001-7030-330.0836	PROPANE	0.00	277.63	143400
	905459	Propane	001-7020-330.0836	PROPANE	0.00	176.85	143400
					0.00	3,221.40	
-----							
12299 LAFRANCE KRISTY J OR CITY OF BARRE							
	036001060000	refund delinq tax paymnt	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	6.27	143402
-----							
12011 LENNYS SHOE & APPAREL							
	1699462	shoes J Aldsworth	001-6040-340.0943	FOOTWARE	0.00	174.95	143403
-----							
12009 LOWELL MCLEODS INC							
	S68344	USS G8 W/LNC	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	18.10	143404

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<b>11059 LW BILLS COMPANY</b>							
	7988	Repair DMP 704	001-6040-320.0726	MAINT FIRE ALARM/NEW BOX	0.00	1,088.00	143405
<b>13061 MAINE OXY</b>							
	32395751	propane	001-7030-350.1053	SUPPLIES/EQUIPMENT	0.00	332.68	143406
	50246780	Zamboni propane tanks	001-7030-350.1053	SUPPLIES/EQUIPMENT	0.00	243.00	143406
					0.00	575.68	
<b>13301 MARTEL JOELL</b>							
	11242021	Eye doctors	002-8220-340.0944	GLASSES	0.00	120.00	143407
<b>13088 MCMASTER-CARR</b>							
	68669732	flow-adj valve manifold	003-8330-320.0740	EQUIPMENT MAINT	0.00	89.25	143408
<b>13075 MCWILLIAM JAMES</b>							
	2021-18JM	Svcs 11/22-12/03/21	051-0280-360.1165	SEMP VCF TRUST PROJECTS	0.00	337.50	143409
<b>13896 MURPHY BRIEANNA</b>							
	10282021	Pants	001-6050-340.0940	CLOTHING	0.00	103.20	143410
<b>13210 MVP HEALTH CARE INC</b>							
	14922870A	Premium 12/1-12/31/21	003-8330-110.0151	BLUE CROSS/BLUE SHIELD	0.00	2,913.37	143411
	14922870A	Premium 12/1-12/31/21	003-8300-110.0151	BLUE CROSS/BLUE SHIELD	0.00	3,015.47	143411
	14922870A	Premium 12/1-12/31/21	001-2000-240.0008	HEALTH PAYABLE	0.00	5,719.23	143411
	14922870A	Premium 12/1-12/31/21	002-8220-110.0151	BLUE CROSS/BLUE SHIELD	0.00	2,217.38	143411
	14922870A	Premium 12/1-12/31/21	002-8200-110.0151	BLUE CROSS/BLUE SHIELD	0.00	2,892.26	143411
	14922870A	Premium 12/1-12/31/21	001-9020-110.0151	HEALTH INSURANCE	0.00	66,719.52	143411
					0.00	83,477.23	
<b>14016 NELSON ACE HARDWARE</b>							
	257560	sealant, mouse traps	001-6055-320.0724	RADIO MAINTENANCE	0.00	76.38	143412
	257703	sandpaper, poly, antifrz	001-6040-360.1165	FIRE PREVENTION PROG MAT	0.00	25.13	143412
	257922	Tape & padfelt	001-6040-350.1053	OFFICE SUPPLIES	0.00	11.58	143412
	258325	lights	001-6040-350.1053	OFFICE SUPPLIES	0.00	63.57	143412
	258334	Ext cord & lights	001-6040-350.1053	OFFICE SUPPLIES	0.00	25.81	143412
					0.00	202.47	
<b>14010 NFPA CERTIFICATION DEPT</b>							
	03-0204	Recertification R Stracha	001-6040-220.0413	DUES/MEMBERSHIP FEES	0.00	150.00	143413
<b>14121 NORTHFIELD AUTO SUPPLY</b>							
	351686	Bit	002-8200-350.1060	SMALL TOOLS	0.00	6.29	143414
	352021	Zep tnt 5 gl	001-6040-320.0720	CAR/TRUCK MAINT	0.00	57.99	143414
	352151	brake pads, oil filter	001-8050-320.0743	TRUCK MAINT - STS	0.00	70.62	143414
	352269	Filter	001-6040-320.0720	CAR/TRUCK MAINT	0.00	140.99	143414



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	352332	pwr steering fluid	001-8050-350.1061	SUPPLIES - GARAGE	0.00	19.99	143414
	352351	steel wheel weight	001-8050-350.1061	SUPPLIES - GARAGE	0.00	51.75	143414
	352388	HD QK release coupler	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	31.86	143414
					-----		
					0.00	379.49	
14055 NORWAY & SONS INC							
	16436	Repair cord reel damaged	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	100.00	143415
14059 NOVUS BECKLEY HILL SOLAR LLC							
	51	Nov est. monthly gen	002-8220-200.0212	BECKLEY HILL SOLAR PROJ	0.00	6,042.00	143416
14051 NRPA							
	184652021	Membership dues	001-7050-220.0413	DUES/MEMBERSHIP FEES	0.00	175.00	143417
16025 PELKEY JOHN R							
	01900015003E	refund water/sewer pymnt	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	75.16	143418
16025 PELKEY JOHN R OR CITY OF BARRE							
	01900015003B	refund delinq w/s	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	243.18	143419
	01900015003D	refund current w/s	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	136.17	143420
					-----		
					0.00	379.35	
16141 PROFESSIONAL VEHICLE CORP							
	37794	Knob replacement	001-6040-320.0720	CAR/TRUCK MAINT	0.00	26.00	143421
17005 QUADIENT LEASING USA INC							
	N9152487	lease payment	001-5010-220.0416	POSTAGE METER CONTRACT	0.00	394.32	143422
17002 QUILL CORP							
	21211070	AA Batteries	001-5040-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	114.99	143423
18004 REYNOLDS & SON INC							
	3398537	Compressor, filter	001-6040-310.0612	BREATHING APPARATUS	0.00	511.05	143424
	3398612	Repair firehawk M7	001-6040-310.0612	BREATHING APPARATUS	0.00	339.32	143424
	3399686	Tool Kit	001-6040-320.0720	CAR/TRUCK MAINT	0.00	150.80	143424
					-----		
					0.00	1,001.17	
19102 SECURSHRED							
	377546	Shredding svc	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	100.00	143425
	377546	Shredding svc	001-6055-350.1053	OFFICES SUPPLIES/EQUIPMEN	0.00	100.00	143425
	377546	Shredding svc	001-6040-350.1053	OFFICE SUPPLIES	0.00	50.00	143425
					-----		
					0.00	250.00	
19150 SHERWIN WILLIAMS CO							
	4050-4	paint	001-7015-320.0730	POOL & BLD MAINT	0.00	136.46	143426

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-----							
19051 SMITH CLINT							
	OE24550	Reimbursement glasses	002-8200-340.0944	GLASSES	0.00	282.50	143427
	OE24550	Reimbursement glasses	003-8300-340.0944	GLASSES	0.00	282.50	143427
					-----		
					0.00	565.00	
21053 TABOR COURTNEY OR CITY OF BARRE							
	03662	refund delinq water/sewer	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	69.36	143428
20002 TIMES ARGUS ASSOC INC							
	300153309	Agenda 11/13	001-5010-230.0510	ADVERTISING/PRINTING	0.00	328.25	143429
	300153884	Agenda 11/20	001-5010-230.0510	ADVERTISING/PRINTING	0.00	137.87	143429
	300154635	Agenda 11/27	001-5010-230.0510	ADVERTISING/PRINTING	0.00	275.73	143429
					-----		
					0.00	741.85	
20005 TOWN OF BARRE							
	22100	Ambulance intercept	001-6040-120.0171	CONSULTANT FEES	0.00	250.00	143430
21002 UNIFIRST CORP							
	10700083910	uniforms	002-8220-340.0940	CLOTHING	0.00	74.51	143431
	1070083907	Uniforms	003-8300-340.0940	CLOTHING	0.00	37.98	143431
	1070083907	Uniforms	003-8330-340.0940	CLOTHING	0.00	34.68	143431
	1070083907	Uniforms	003-8330-320.0743	TRUCK MAINT	0.00	12.14	143431
	1070083909	uniforms	001-6043-340.0940	CLOTHING	0.00	23.97	143431
	1070083909	uniforms	001-8500-340.0940	CLOTHING	0.00	23.17	143431
	1070083909	uniforms	001-7015-340.0940	CLOTHING	0.00	11.03	143431
	1070083909	uniforms	001-7030-340.0940	CLOTHING	0.00	55.79	143431
	1070083909	uniforms	001-7020-340.0940	CLOTHING	0.00	61.82	143431
	1070083911	Uniforms	003-8300-340.0940	CLOTHING	0.00	95.21	143431
	1070083911	Uniforms	002-8200-340.0940	CLOTHING	0.00	99.91	143431
	1070083911	Uniforms	001-8050-340.0940	CLOTHING	0.00	250.02	143431
	1070083911	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	78.00	143431
					-----		
					0.00	858.23	
22181 VERMONT COMMERCIAL REFRIGERATION L							
	1014	Maint ice system, veh chg	001-7030-320.0727	BLDG/GROUNDS MAINT	0.00	495.00	143433
22094 VMCTA							
	120012021	membership fee	001-5070-130.0180	TRAINING/DEVELOPMENT	0.00	75.00	143434

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Report Total

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149,383.31  
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To the Treasurer of City of Barre, We Hereby certify  
that there is due to the several persons whose names are  
listed hereon the sum against each name and that there  
are good and sufficient vouchers supporting the payments  
aggregating \$ \*\*\*149,383.31  
Let this be your order for the payments of these amounts.

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Permit Administrator  
 City of Barre  
 6 N. Main Street  
 Barre, VT 05641  
 Phone: (802) 476-0245  
 Fax: (802) 476-0263

Permits to Council  
**November 27, 2021 to Dec. 3, 2021**

Street #	Street Name	Street Type	Permit#	Permit Type	Work Description	Issue Date	Owner Name
20	Lunde	Lane	E21-000144	Electrical	EM-06461. Installation of a rooftop interconnected PV system, 23 panels (340w) 8.17 Kw DC.	11/30/2021	Nelberta Brink
90	Railroad	Street	VB21-000014	Vacant Building Registration	New Vacant Building Registration and inspection of the property into the system, as it does not meet the Ordinance currently.	11/29/2021	ServiceLink Field Services



# *City of Barre, Vermont*

*“Granite Center of the World”*

**ACTION ITEM BRIEFING MEMO  
CITY COUNCIL AGENDA ITEM  
CITY COUNCIL AGENDA: 12-07-21**

**Consent Item No.: 3D**

**AGENDA ITEM DESCRIPTION:** Approval of Updated Accounts Payable Policy

**SUBJECT:** Updating the accounts payable invoice approval process

**SUBMITTING DEPARTMENT or PERSON:** Finance Director

**STAFF RECOMMENDATION:** To review and approve the updated accounts payable policy

**STRATEGIC OUTCOME/PRIOR ACTION:** The strategic outcome is to alleviate the amount of time this task requires from the Manager by shifting it to the Finance Director. By doing so, it not only allows for the Manager to focus on other City business, it allows for the AP/PR Clerk to data enter the invoices as time permits throughout the week instead of devoting one whole day to process. In addition, the Finance Director is intimately involved with the budget on a daily basis and can monitor the fiscal condition while reviewing and approving the invoices.

**EXPENDITURE REQUIRED:** N/A

**FUNDING SOURCE(S):** N/A

**LEGAL AUTHORITY/REQUIREMENTS:** N/A

**BACKGROUND/SUPPLEMENTAL INFORMATION:** Historically, the City Manager has approved all invoices, regardless of dollar amount or item(s) purchased. The City averages 110 invoices a week and the majority ( $\pm 80\%$ ) of the invoices received are less than \$1,000. The Manager will continue to approve invoices over \$1,000, capital invoices, bond or grant fund invoices, and invoices unique in nature.

**LINK(S):** N/A

**ATTACHMENTS:** Accounts Payable Policy

**INTERESTED/AFFECTED PARTIES:** City Manager, Finance Director, & AP/PR Clerk

**RECOMMENDED ACTION/MOTION:** To approve the Accounts Payable Policy that allows the Finance Director to approve invoices under \$1,000.

Adopted by City Council on 11/12/2019

**CITY OF BARRE**

**ACCOUNTS PAYABLE POLICY**

**PURPOSE**

This policy and procedure established guidelines for the process for ensuring that accounts payables are supported by adequate documentation, oversight and approvals.

**PERSONS AFFECTED**

City Manager, City Clerk/Treasurer, Department Heads, Senior Accounting Clerk, Assistant Treasurer, Financial Director, Payroll Clerk

**PROCEDURES**

All invoices are reviewed and coded by the appropriate department head including, but not limited to, the following codes:

- vendor number
- chart of account number
- date approved
- initials of department head

It is assumed the invoice is for the current fiscal year unless indicated otherwise. All Department Heads must indicate a different fiscal year if the item was ordered and/or received in the previous fiscal year.

Upon completion of review and coding, all invoices are to be submitted to the City Manager's office for a second review and approval. The City Manager shall review and approve invoices:

- (a) Greater than \$1,000
- (b) Grant funded
- (c) Capital expenditures
- (d) Bond funded
- (e) Unique in nature

The Finance Director is hereby delegated by the City Manager to shall review and approve all other invoices. -Should the Manager or Finance Director have any questions about invoices, the invoices shall not be paid until there is an opportunity to confer with the Department Head.

During the process of reviewing and approving the invoices, -the Finance Director or City Manager or Finance Director will initial and date the invoice, and then submit them to the Accounting- Finance (???) Department for processing.

**INTERNAL CONTROLS**

All purchases for the City of Barre must follow the Procurement Policy as approved by the City Council. Barring extenuating circumstances approved by the Manger. All goods and services ordered must be within budget parameters for that Department. Stock supplies shall be kept at reasonable levels based on past usage.

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Adopted by City Council on 11/12/2019

All personnel who have the authority to sign for purchases are directed to include job numbers or descriptions on all orders and not order any goods or services for which there are no unexpended budget funds.

Invoices are not to be processed unless it has been authorized by both the appropriate Department Head and/or the City Manager or Finance Director. No invoices are to be paid until the goods or services have been received, unless a duly authorized contract calls for a pre-payment.

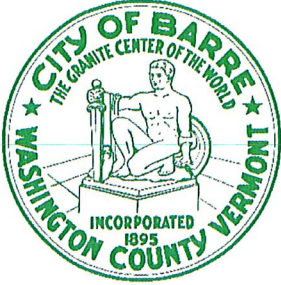
The supplier must have an up-to-date W-9 on file with the Accounting Office before any payments will be released.

The City Manager or Finance Director shall cause all accounts for payment to be certified as follows:

- (a) The receipt of the goods or services being in accordance with the relevant official order
- (b) The prices charged being fair and reasonable
- (c) The calculations and additions being correct

The City Manager shall cause a record of all accounts paid to be presented to City Council for their approval of the warrants, as required by State statute.

New credit accounts are not opened without authorization from the City Manager or Finance Director.



Department of Public Works  
6 North Main St Suite 1  
Barre, VT 05641

To: City Council Members and Mayor Herring  
Via: Steven Mackenzie, P.E. City Manager  
From: William Ahearn P.E., Director of Public Works and Engineering *WEA*  
Subject: 5-year Water and Wastewater Budget projections –Revenues  
Date: December 3, 2021

During the presentation of the 5-yr budgets for the Wastewater and Water enterprise funds, it was pointed out that the growth rate for connections is known to be greater for Barre Town than Barre City. That is correct, and City staff revisited the issue.

I acknowledged that the issue needed to be corrected – and this explanation is the formal correction. The connections that have been approved over the past five years in Barre Town have all been essentially residential. An average of less than 30 homes are added annually, with this number having been substantially increased by a 90-unit residential subdivision in 2019.

With over 800 connections in Barre Town, **the residential growth rate is in the 4% or less** range annually based on the number of accounts. The nature of the connections being residential means that they will not increase the revenue substantially as industrial flows and waste strengths influence the billings and therefore revenue.

On the sewer side: The flow associated with a 30 residential units is approximately 10,000 gallons per day. The invoiced average daily flow from Barre town is 750,000 gallons per day. The flow based **revenue increase is in the range of 1.3%**. On the water side: most Barre Town customers are directly billed by the City. No separate increase can be calculated on those.

Revenues are an item that is revised annually with both accuracy and precision. The projections while being exact do not have precision beyond the 4th decimal place or 1000s of dollars. For this reason, I ask that you accept the 5 year plans as presented.





# *City of Barre, Vermont*

*“Granite Center of the World”*

**ACTION ITEM BRIEFING MEMO  
CITY COUNCIL AGENDA ITEM  
CITY COUNCIL AGENDA: 12-7-  
2021**

**Action Item No. 3F**

**AGENDA ITEM DESCRIPTION:**

Review &/or Acceptance of 5-year Water/Wastewater Enterprise Fund Budgets Planning Projections

**SUBJECT:** 5-year Budget Projections for Enterprise Funds

**SUBMITTING DEPARTMENT/PERSON:**

Finance Director/Public Works Director/Superintendent of Water & Wastewater Systems

**STAFF RECCOMENDATION:** Accept the 5-year budget projections as fluid baseline planning document which will be updated annually for use as a refined, rolling 5-year projection

**STRATEGIC OUTCOME/PRIOR ACTION:**

Use as an aid for setting annual rate structures, planning for capital expenditures, and establishing a capital reserve for an aging infrastructure

**EXPENDITURE REQUIRED:** Expenditures are notated by line item in the attachment

**FUNDING SOURCE(S):** Ratepayers, Grants, Bonds

**LEGAL AUTHORITY/REQUIREMENTS:** N/A

**BACKGROUND/SUPPLEMENTAL INFORMATION:**

Keys Assumptions made in the attached projections:

Water rate increase 4% FY23-FY26

Sewer rate increase 4% base 20% volume FY23

6% base 6% volume FY24-FY26

Kept Barre Town revenue level funded @ \$939,928 for all years

Personnel increase 5% FY24 & FY25; 3% FY26

Health insurance increase 5% increase per year based on CY22 MVP rates

Dental & Life increase 3% year over year

Pension increase .5% FY23 (based on latest update); .25% FY24-FY26

**LINK(S):** N/A

**ATTACHMENTS:** **Five (5) Year (FY23-FY26) Water & Sewer Budget Projection**

**INTERESTED/AFFECTED PARTIES:**

Department Heads/City Employees  
City Council  
City ratepayers  
Town of Barre

**RECOMMENDED ACTION/MOTION:**

*“Accept the 5-year projection for the Water & Wastewater enterprise funds as fluid baseline planning document”*

FY22 EF Budget  
Updated 11-24-21 (DM,SEM,SM,BA)

GENERAL FUND BUDGET DETAIL  
FOR THE YEAR ENDING JUNE 30,2021

Line No.	Account No	Account Description	FY 26 Projection	FY 25 Projection	FY 24 Projection	FY 23 Projection	FY 22 Budget	FY21 Unaudited 10/1/21	FY 20 Audited
<b>REVENUE</b>									
2	003-4070-470.4070	STATE REIMBURSEMENT				-	-	3,353	-
3	003-4100-500.0421	APPLICATION FEES	40	45	40	36	58	25	25
4	003-4100-500.0425	SALE OF SEWER DISCHARGE	3,146,110	3,021,585	2,904,105	2,793,280	2,560,165	2,249,744	2,040,818
5	003-4100-500.0430	SALES OF STP SERVICES	60,303	57,431	54,696	52,092	47,356	50,784	62,748
6	003-4100-500.0431	SEWER SYSTEM DEVELOPMENT CHARGE	4,000	4,000	4,000	4,000	4,000	2,000	2,000
7	003-4100-500.4108	SERVICE CALL REVENUE	-	-	-	-	-	27	-
8	003-4100-500.4109	BARRE TOWN COST SHARING	-	-	-	-	-	-	209
9	003-4110-510.4108	INT CAP 16 ENTERPRISE ALY	300	300	300	300	300	367	662
10	003-4110-510.4109	INTEREST CAPITAL FD TRK N	-	-	-	-	-	-	123
11	003-4110-510.4111	INTEREST INCOME (BONDS)	-	-	350	625	7,960	1,054	22,829
12	003-4110-510.4114	INT/PENALTIES SALES	15,345	15,247	15,891	14,895	14,954	17,836	11,905
13	003-4110-510.4301	GAIN/LOSS ON SALE OF ASSET					-	(12,385)	
14									
15	<b>REVENUE TOTAL</b>		<b>3,226,098</b>	<b>3,098,608</b>	<b>2,979,383</b>	<b>2,865,229</b>	<b>2,634,793</b>	<b>2,312,806</b>	<b>2,141,319</b>
16			4.1%	4.0%	4.0%	8.7%	13.9%	8.0%	22.2%
<b>EXPENSES</b>									
18	<b>003-8300 SEWER DEPT</b>								
19	003-8300-100.0102	PERSONNEL/CHARGE JOB						-	216
20	003-8300-100.0108	PERSONNEL SERVICE-VEH MNT						680	849
21	003-8300-100.0110	PERSONNEL SERVICES	268,705	258,745	247,524	238,223	233,032	90,365	90,140
22	003-8300-100.0112	PERS SVC EQPT MAINT						3,502	2,714
23	003-8300-100.0113	PERS SVC MAINT MAIN LINES						75,074	50,981
24	003-8300-100.0114	PERS SVC GARAGE MAINT						5,837	3,809
25	003-8300-100.0120	OVERTIME						4,810	5,411
26	003-8300-110.0150	FICA	20,556	19,794	18,936	18,224	17,827	13,059	11,339
27	003-8300-110.0151	HEALTH INSURANCE	72,807	70,217	67,627	64,988	62,400	37,029	36,401
28	003-8300-110.0152	LIFE INSURANCE	2,657	2,584	2,511	2,438	2,438	1,840	1,877
29	003-8300-110.0153	DENTAL INSURANCE	1,972	1,918	1,863	1,809	1,888	1,352	1,475
30	003-8300-110.0155	PENSION	23,202	22,375	20,870	19,066	18,172	15,623	12,682
31	003-8300-110.0160	HEALTH (HSA) EMPLOYEE	included in line 27	included in line 27	included in line 27	included in line 27	included in line 27	6,121	6,361
33	003-8300-110.0163	CHG IN VMERS PENSION LIAB	31,622	30,812	31,322	32,731	28,383	32,852	36,958
34	003-8300-120.0170	LEGAL FEES	1,500	1,500	1,500	1,500	1,500	-	1,794
35	003-8300-120.0172	CLAIMS/DEDUCTIBLES	5,000	5,000	5,000	5,000	3,500	2,000	-
36	003-8300-120.0173	PROFESSIONAL SERVICES	500	500	500	500	500	109	290
37	003-8300-130.0180	TRAINING/DEVELOPMENT	250	250	250	250	250	90	210
38	003-8300-200.0210	ELECTRICITY	2,250	2,200	2,150	2,100	2,000	1,751	1,489
39	003-8300-200.0212	ELECTRICITY NO MAIN ST	4,000	4,000	4,000	4,000	3,900	3,312	3,548
40	003-8300-200.0214	TELEPHONE	1,500	1,500	1,450	1,450	1,400	1,273	1,181
41	003-8300-210.0311	COMPUTER MAINT FEE	250	250	250	250	250	-	-

GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No	Account Description	FY 26	FY 25	FY 24	FY 23	FY 22	FY21	FY 20
			Projection	Projection	Projection	Projection	Budget	Unaudited 10/1/21	Audited
42	003-8300-210.0312	OFFICE MACHINES	200	200	200	200	200	50	649
43	003-8300-210.0321	EQUIPMENT RENTAL	1,500	1,500	1,500	1,500	1,500	1,400	-
44	003-8300-230.0510	ADVERTISING/PRINTING	1,850	1,800	1,750	1,700	1,650	1,621	1,098
45	003-8300-230.0535	WACR UTILITY CROSSING LSE	1,100	1,100	1,000	1,000	1,000	900	1,000
47	003-8300-230.0543	COMPUTER BILLS/MATERIALS	2,950	2,900	2,850	2,800	2,500	2,751	360
48	003-8300-230.0544	ENTERPRISE BILLING	222,333	215,858	209,571	203,467	197,540	191,787	186,201
51	003-8300-320.0724	RADIO MAINT	1,500	1,500	1,500	1,500	1,500	-	4,157
52	003-8300-320.0727	BLDG & GROUNDS MAINT	2,000	2,000	2,000	2,000	2,000	2,039	2,642
53	003-8300-320.0737	EJECTOR STATION N MAIN ST	3,000	3,000	3,000	3,000	11,000	1,511	4,662
54	003-8300-320.0740	EQUIPMENT MAINT	2,500	2,500	2,500	2,500	2,500	2,229	2,073
55	003-8300-320.0743	TRUCK MAINT	8,500	14,000	8,500	8,500	3,500	1,024	536
56	003-8300-320.0749	SURFACE SEWERS DUE TO SANITARY REPAIR	10,000	10,000	10,000	10,000	10,000	6,454	42,900
57	003-8300-320.0750	MAIN LINE MAINT	109,498	97,344	93,600	90,000	85,000	77,969	2,570
58	003-8300-320.0752	MAIN LINE MAINT VACCON VACCUM TRUCK MAINT	moved to line 55	moved to line 55	moved to line 55	moved to line 55	5,000	3,738	-
60	003-8300-320.0755	SERVICES MAINT	-	-	-	-	500	65	
61	003-8300-320.0796	CAPITAL ASSETS						(84,878)	(3,000)
62	003-8300-320.0799	INVENTORY CHANGE						(738)	13,907
63	003-8300-330.0829	FUEL OIL	1,550	1,500	1,450	1,400	1,200	1,046	1,373
64	003-8300-330.0835	VEHICLE FUEL	5,400	5,200	5,000	4,800	4,200	3,705	3,465
65	003-8300-340.0940	CLOTHING	5,100	5,000	4,800	4,800	4,500	4,394	3,616
66	003-8300-340.0941	EQUIPMENT - SAFETY	500	500	500	500	500	589	511
67	003-8300-340.0943	FOOTWARE	730	730	730	730	600	258	281
68	003-8300-340.0944	GLASSES	1,038	1,038	1,038	1,038	400	311	255
69	003-8300-350.1051	COMPUTER SUPPLIES	1,200	1,200	1,100	1,100	1,000	814	-
70	003-8300-350.1053	OFFICE SUPPLIES/EQUIPMENT	600	600	600	600	550	619	178
71	003-8300-350.1060	SMALL TOOLS	250	250	250	250	250	-	65
72	003-8300-360.1163	METER POSTAGE	4,350	4,300	4,250	4,200	4,000	3,800	3,800
74	003-8300-490.1300	DEPRECIATION EXPENSE	97,500	97,500	97,500	97,500	95,000	93,953	94,623
75	003-8300-490.1310	ABATEMENTS ACCOUNT						505	651
76	003-8300-500.1400	BOND REPAYMENT I/P	9,890	11,288	12,636	13,930	15,203	16,246	17,609
77	<b>Sub Total</b>		<b>931,810</b>	<b>904,452</b>	<b>873,577</b>	<b>851,543</b>	<b>830,233</b>	<b>630,842</b>	<b>655,906</b>
78									
79	<b>003-8330 WASTE WATER TREATMENT PLANT</b>								
80	003-8330-100.0108	PERSONNEL SERVICE-VEH MNT						1,253	2,536
81	003-8330-100.0110	PERSONNEL SERVICES	348,585	335,343	319,691	254,276	267,906	241,624	228,432
82	003-8330-100.0112	OVERTIME						15,516	-
83	003-8330-110.0150	FICA	26,667	25,654	24,456	19,452	20,495	19,313	18,758
84	003-8330-110.0151	HEALTH INSURANCE	69,441	66,784	64,127	52,000	49,746	41,971	18,326
85	003-8330-110.0152	LIFE INSURANCE	3,284	3,194	3,103	2,465	2,465	2,032	51,352
86	003-8330-110.0153	DENTAL INSURANCE	2,362	2,297	2,232	1,775	1,861	1,112	1,675
87	003-8330-110.0155	PENSION	35,289	33,925	31,542	25,660	26,793	25,907	913
88	003-8330-110.0160	HEALTH (HSA) EMPLOYEE	included in line 84	included in line 84	included in line 84	included in line 84	included in line 84	5,399	20,447
89	003-8330-110.0162	PERSONAL CLAIMS	moved to line 91	moved to line 91	moved to line 91	moved to line 91	-	-	2,942
90	003-8330-120.0170	LEGAL FEES	1,500	1,500	1,500	1,500	1,500	-	-

GENERAL FUND BUDGET DETAIL  
FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No	Account Description	FY 26	FY 25	FY 24	FY 23	FY 22	FY21	FY 20
			Projection	Projection	Projection	Projection	Budget	Unaudited 10/1/21	Audited
92	003-8330-120.0173	PROFESSIONAL SERVICES	5,000	5,000	5,000	40,000	5,000	-	(12,245)
93	003-8330-130.0180	TRAINING/DEVELOPMENT	1,500	1,500	1,500	1,500	1,500	1,466	1,336
95	003-8330-200.0210	ELECTRICITY	79,348	77,037	74,793	72,615	70,500	67,401	77,636
96	003-8330-200.0212	WWTP BM SOLAR PROJ	84,976	82,501	80,098	77,765	75,500	75,455	62,282
97	003-8330-200.0214	TELEPHONE	1,700	1,650	1,600	1,550	1,500	1,372	1,490
98	003-8330-200.0215	WATER BILLING	19,000	18,000	17,000	16,000	15,500	14,725	13,463
99	003-8330-230.0510	ADVERTISING/PRINTING	1,300	1,300	1,200	1,200	1,100	849	13
100	003-8330-230.0511	PHYSICALS/CDL & HAZMAT	200	200	200	200	-	128	-
101	003-8330-230.0518	GRIT	14,000	14,000	13,000	13,000	12,000	10,933	6,639
102	003-8330-230.0519	DISPOSAL OF SLUDGE	357,040	343,308	330,104	317,408	315,000	308,118	293,711
103	003-8330-230.0520	DISCHARGE PERMIT	13,000	13,000	12,000	12,000	12,000	12,000	12,000
104	003-8330-230.0521	STORMWATER PERMIT FEES	1,200	1,200	1,200	1,200	1,200	320	-
105	003-8330-230.0544	ENTERPRISE BILLING	333,500	323,787	314,356	305,200	296,311	287,680	279,301
106	003-8330-320.0727	BLDG & GROUNDS MAINT	43,000	42,000	42,000	40,000	40,000	27,210	17,104
107	003-8330-320.0736	PUMP/EJECTOR STATION MAINT	3,000	3,000	3,000	3,000	-	70	2,894
108	003-8330-320.0737	LAB MAINT & EQUIPMENT	14,000	13,000	12,000	11,000	10,000	10,699	9,084
109	003-8330-320.0738	PLANT MAINT	10,000	10,000	10,000	10,000	2,500	296	1,627
110	003-8330-320.0740	EQUIPMENT MAINT	94,000	93,000	92,000	90,000	85,000	121,936	54,372
111	003-8330-320.0743	TRUCK MAINT	5,500	5,500	5,000	5,000	4,500	3,189	9,230
112	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	16,500	16,000	15,500	15,000	15,600	6,670	3,135
114	003-8330-320.0796	CAPITAL ASSETS				(285,000)	(844,150)	(238,392)	(117,744)
115	003-8330-330.0825	FUEL OIL	50,936	48,510	46,200	44,000	54,000	48,910	69,785
116	003-8330-330.0835	VEHICLE FUEL	4,250	4,000	3,750	3,500	3,000	2,357	2,859
117	003-8330-340.0940	CLOTHING	5,500	5,500	5,000	5,000	4,500	2,846	4,196
118	003-8330-340.0941	EQUIPMENT - SAFETY	3,900	3,800	3,500	3,500	3,000	3,719	3,949
119	003-8330-340.0943	FOOTWARE	1,259	1,259	1,259	1,259	900	596	646
120	003-8330-340.0944	GLASSES	1,389	1,389	1,389	1,389	600	158	255
121	003-8330-350.1053	OFFICE SUPPLIES/EQUIPMENT	300	300	300	300	250	307	65
122	003-8330-350.1060	SMALL TOOLS	700	700	700	700	800	73	200
123	003-8330-360.1140	SODIUM HYPOCHLORITE	21,057	20,248	19,469	18,720	18,000	16,383	14,373
124	003-8330-360.1141	POLYMER	22,227	21,372	20,550	19,760	19,000	18,260	4,510
125	003-8330-360.1145	SODIUM BISULFITE	15,372	14,781	14,212	13,666	13,140	12,928	16,425
126	003-8330-360.1148	SODIUM ALUMINATE	198,554	190,917	183,575	176,514	169,725	167,391	139,239
127	003-8330-360.1150	INVENTORY CHANGE						1,541	(1,324)
128	003-8330-490.1300	DEPRECIATION EXP	264,520	264,520	264,519.73	259,815	255,000	254,650	252,440
129	003-8330-500.1400	BOND REPAYMENT I/P	34,709	40,091	45,237	50,199	55,422	80,283	88,679
130	003-8430-500.1400	2.5M-RIVER ST SANITARY SE						COMPLETED	40,250
131	003-8430-400.1401	N MAIN ST PUMP STATION RLF			COMPLETED	285,000		19,698	-
132	003-8533-500.1400	900K-ANAEROBIC DIGESTER				COMPLETED	536,000	11,215	6,123
133	003-8533-500.1401	900K-BOILER FOR DIGESTER					COMPLETED	179,124	69,522
134	003-8533-500.1402	900K-METHANE SAFETY FLARE				COMPLETED	308,150	3,835	11,679
135	003-8533-530.1400	900K-BOND LEGAL EXP					COMPLETED	700	-
136	003-8630-510.1400	1.7M BOND - MULTI-USE EQU					COMPLETED	33,475	-
137	003-8633-510.1400	1.7M BOND-EQUIPMENT					COMPLETED	26,000	-

GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No	Account Description	FY 26	FY 25	FY 24	FY 23	FY 22	FY21	FY 20
			Projection	Projection	Projection	Projection	Budget	Unaudited 10/1/21	Audited
138	003-9130-370.1381	COVID-19 EXPENSES						637	5,769
139	<b>Sub Total</b>		<b>2,209,565</b>	<b>2,151,066</b>	<b>2,087,864</b>	<b>1,989,088</b>	<b>1,932,813</b>	<b>1,951,337</b>	<b>1,790,348</b>
140									
141	<b>Total Expenditures</b>		<b>3,141,374</b>	<b>3,055,518</b>	<b>2,961,440</b>	<b>2,840,631</b>	<b>2,763,046</b>	<b>2,582,179</b>	<b>2,446,253</b>
142									
143									
144	<b>Annual Net Surplus/(Deficit)</b>		<b>84,724</b>	<b>43,090</b>	<b>17,942</b>	<b>24,597</b>	<b>(128,253)</b>	<b>(269,373)</b>	<b>(304,934)</b>
145									
146	Wastewater Collection/Treatment Improvements Allowance		50,000	50,000	50,000	50,000	50,000		
147									
148	<b>Cummulative Net Position</b>		<b>7,844,433</b>	<b>7,809,710</b>	<b>7,816,620</b>	<b>7,848,678</b>	<b>7,874,081</b>	<b>8,052,334</b>	<b>8,321,707</b>
149									
150	<b>Net Investment in Capital Assets*</b>		<b>7,063,586</b>	<b>7,620,387</b>	<b>8,172,710</b>	<b>8,720,725</b>	<b>8,974,885</b>	<b>8,655,767</b>	<b>\$ 8,970,068</b>
151	<b>Unrestricted Surplus/(Deficit)</b>		<b>780,848</b>	<b>189,323</b>	<b>(356,090)</b>	<b>(872,047)</b>	<b>(1,100,804)</b>	<b>(603,433)</b>	<b>(648,361)</b>

154 \*This number will fluctuate as investment in capital assets are made and the bond payments are made

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FY23-26 EF Budget Projection  
Updated 11-24-21 (DM,SEM,SM,BA)

GENERAL FUND BUDGET DETAIL  
FOR THE YEAR ENDING JUNE 30,2021

Line No.	Account No	Account Description	FY 26 Projection	FY 25 Projection	FY 24 Projection	FY 23 Projection	FY 22 Budget	FY21 Unaudited 10/1/21	FY 20 Audited	
<b>REVENUE</b>										
1	002-4015-430.4030	ST OF VT PILOT ORANGE RES	394	394	394	394	394	394	394	
2	002-4070-470.4070	STATE REIMBURSEMENT	-	-	-	-	-	12,356	148	
3	002-4100-500.0423	SALES OF ASSETS	193	205	185	189	242	125	200	
4	002-4100-500.0425	SALES OF WATER	3,401,711	3,270,876	3,145,073	3,024,108	2,907,797	2,795,958	2,523,801	
5	002-4100-500.0428	DEBT SVE DEEP ROCK FD #8	7,387	7,382	7,408	7,372	7,366	7,486	7,263	
6	002-4100-500.0431	WATER SDC	46,066	45,383	49,037	43,778	43,333	60,000	28,000	
7	002-4100-500.4108	SERVICE CALL REVENUE	21,448	21,129	21,502	21,713	20,171	22,622	22,348	
8	002-4110-510.4111	INTEREST INCOME	5,083	5,017	3,920	6,312	4,819	631	13,487	
9	002-4110-510.4113	INT/PEN DEBT SVE DR FD #8	122	121	128	118	117	150	86	
10	002-4110-510.4114	INT/PENALTIES-SALE	28,474	28,577	29,161	27,685	28,883	30,916	23,257	
11	002-4110-510.4115	INT/PENALTIES - A/R	172	184	179	153	221	164	73	
12	002-4110-510.4116	MISC INCOME	2,201	2,213	2,197	2,192	250	150	175	
13										
14	<b>REVENUE TOTAL</b>		<b>3,513,251</b>	<b>3,381,480</b>	<b>3,259,185</b>	<b>3,134,014</b>	<b>3,013,591</b>	<b>2,930,951</b>	<b>2,619,233</b>	
15			3.9%	3.8%	4.0%	4.0%	2.8%	11.9%	0.4%	
16	<b>EXPENSES</b>									
17	<b>002-8200 WATER DEPT</b>									
18	002-8200-100.0102	PERSONNEL/ CHARGE JOB						201	363	
19	002-8200-100.0108	PERSONNEL SERVICE-VEH MNT						2,921	2,276	
20	002-8200-100.0110	PERSONNEL SERVICES	332,734	320,292	306,147	294,533	296,487	107,136	112,929	
21	002-8200-100.0111	PAYROLL REIMBURSEMENT						(812)	(783)	
22	002-8200-100.0112	PERS SVC EQPT MAINT						392	434	
23	002-8200-100.0113	PERS SVC MAIN LINE MAINT						85,911	70,519	
24	002-8200-100.0115	PERS SVC MAINT OF SVC						24,548	43	
25	002-8200-100.0116	PERS SVC MAINT HYDRANTS						16,767	25,357	
26	002-8200-100.0117	PERS SVC MAINT METERS						5,196	10,489	
27	002-8200-100.0118	PERS SVC NEW MTR INSTALL						753	5,432	
28	002-8200-100.0120	OVERTIME						2,597	375	
29	002-8200-110.0150	FICA	25,454	24,502	23,420	22,532	22,681	18,331	10,624	
30	002-8200-110.0151	HEALTH INSURANCE	87,763	84,542	81,321	78,039	74,821	35,518	17,645	
31	002-8200-110.0152	LIFE INS	3,254	3,165	3,075	2,986	2,986	1,817	34,916	
32	002-8200-110.0153	DENTAL INS	2,400	2,334	2,268	2,202	2,300	1,283	1,854	
33	002-8200-110.0155	PENSION	27,844	26,837	24,973	22,726	22,138	16,560	1,063	
34	002-8200-110.0160	HEALTH (HSA) EMPLOYEE	included in line 30	included in line 30	included in line 30	included in line 30	included in line 30	5,619	13,965	
35	002-8200-110.0162	CLAIMS/DEDUCTIBLES	1,000	1,000	1,000	1,000	-	1,000	7,825	
36	002-8200-110.0163	CHG IN VMERS PENSION LIAB	37,210	35,379	39,922	36,329	29,888	53,549	25,549	
37	002-8200-120.0170	LEGAL FEES	1,000	1,000	1,000	1,000	1,000	-	889	
38	002-8200-120.0171	CONSULTANT SERVICES	moved to line 39	moved to line 39	moved to line 39	moved to line 39	moved to line 39	-	3,057	
39	002-8200-120.0173	PROFESSIONAL SERVICES	4,500	4,500	4,500	4,500	3,500	109	290	



GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No	Account Description	FY 26	FY 25	FY 24	FY 23	FY 22	FY21	FY 20
			Projection	Projection	Projection	Projection	Budget	Unaudited 10/1/21	Audited
40	002-8200-130.0180	TRAINING/DEVELOPMENT	400	400	400	400	250	-	116
41	002-8200-130.0182	TRAVEL/MEALS	50	50	50	50	50	-	-
42	002-8200-200.0203	ELECTRICITY-NELSON PV	1,800	1,800	1,800	1,800	1,700	1,505	2,118
43	002-8200-200.0204	ELECTRICITY-PROSPECT BDGE	2,700	2,700	2,700	2,700	2,500	2,183	250
44	002-8200-200.0205	ELECTRICITY-FIRE DISTRICT	2,900	2,900	2,900	2,900	2,800	2,670	3,342
45	002-8200-200.0206	ELECTRICITY - GRANITE ST	300	300	300	260	300	-	-
46	002-8200-200.0207	ELECTRICITY-BURNHAM YD	350	350	350	350	350	303	328
47	002-8200-200.0208	ELECTRICITY-BAILEY ST	320	320	320	320	320	287	284
48	002-8200-200.0209	ELECTRICITY - W CBL HL VA	2,500	2,500	2,500	2,560	2,700	2,284	1,501
49	002-8200-200.0210	ELECTRICITY - COBBLE HILL	2,250	2,250	2,250	2,250	2,200	1,920	1,956
50	002-8200-200.0211	ELECTRICITY - RICH RD POL	550	550	550	500	500	425	353
51	002-8200-200.0212	ELECTRICITY - RT 302 POLE	350	350	350	350	325	236	310
52	002-8200-200.0214	TELEPHONE	1,900	1,850	1,850	1,800	1,750	1,690	1,838
53	002-8200-200.0216	SEWER CHARGES	325	300	275	250	275	213	158
54	002-8200-210.0311	COMPUTER SYS CONTRACT	300	300	300	300	250	-	-
55	002-8200-210.0312	OFFICE MACHINES MAINT	200	200	200	200	250	50	149
56	002-8200-210.0321	EQUIPMENT RENTAL	1,000	1,000	100	1,000	1,000	77	-
57	002-8200-230.0510	ADVERTISING/PRINTING	2,400	2,400	2,350	2,350	2,350	2,284	1,744
58	002-8200-230.0534	PROPERTY TAX EXP	5,325	5,300	5,275	5,250	5,250	5,098	4,894
59	002-8200-230.0535	WACR UTILITY CROSSING LSE	1,000	1,000	1,000	1,000	1,000	900	800
60	002-8200-230.0542	MISC EXPENSE	250	250	250	250	250	55	12
61	002-8200-230.0543	COMPUTER BILLS/MATERIALS	2,500	2,450	2,450	2,400	2,400	2,751	360
62	002-8200-230.0544	ENTERPRISE BILLING	277,917	269,822	261,963	254,333	246,926	239,734	232,751
63	002-8200-310.0620	BARRACADES	-	-	-	-	250	-	-
64	002-8200-310.0627	NEW/REPLACEMENT HYDRANTS EX	12,500	12,500	12,500	12,500	12,500	3,456	4,364
65	002-8200-310.0629	NEW METERS EX	16,000	16,000	16,000	15,500	15,500	17,333	14,883
66	002-8200-320.0724	RADIO MAINT	500	500	500	500	500	431	398
67	002-8200-320.0726	BLD,GRD,MAINT FIRE DIST 8	2,500	2,500	2,500	2,500	2,500	3,805	1,839
68	002-8200-320.0727	BLDG & GROUNDS MAINT	6,500	6,500	6,500	6,500	6,000	6,313	10,697
69	002-8200-320.0728	COBBLE HILL PS - MAINT	5,000	5,000	5,000	5,000	7,500	393	-
70	002-8200-320.0740	EQUIPMENT MAINT	5,000	5,000	5,000	5,000	5,000	3,472	9,536
71	002-8200-320.0743	TRUCK MAINT	5,000	5,000	5,000	5,000	5,000	6,253	2,632
72	002-8200-320.0749	VAULT MAINTENANCE	3,000	3,000	3,000	2,500	1,500	1,528	11,703
73	002-8200-320.0750	MAIN LINE MAINT	151,856	146,016	140,400	135,000	130,000	126,832	132,036
74	002-8200-320.0752	HYDRANTS MAINT	5,000	5,000	5,000	5,000	5,000	9,344	2,992
75	002-8200-320.0753	METER MAINT	5,500	5,500	5,500	5,500	5,500	6,968	19,597
76	002-8200-320.0754	OFFICE EQUIPMENT MAINT	250	250	250	250	250	-	-
77	002-8200-320.0755	SERVICES MAINT (CURBS)	3,500	3,500	3,500	3,000	3,000	420	4,163
78	002-8200-320.0796	CAPITAL ASSETS					(12,000)	(122,992)	(102,284)
79	002-8200-320.0799	INVENTORY CHANGE						37,094	4,560
80	002-8200-330.0829	FUEL OIL - GARAGE & BARRICADE ROOM	-	3,784	3,604	3,432	5,720	5,326	6,162
81	002-8200-330.0835	VEHICLE FUEL	6,000	6,000	6,000	6,000	6,500	3,018	3,809
82	002-8200-330.0836	PROPANE	500	500	500	500	400	1,714	22
83	002-8200-340.0940	CLOTHING	6,500	6,500	6,500	6,000	6,000	4,780	5,342



GENERAL FUND BUDGET DETAIL  
FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No	Account Description	FY 26	FY 25	FY 24	FY 23	FY 22	FY21	FY 20
			Projection	Projection	Projection	Projection	Budget	Unaudited 10/1/21	Audited
84	002-8200-340.0941	EQUIPMENT - SAFETY	1,000	1,000	1,000	1,000	750	590	847
85	002-8200-340.0942	CDL DRUG & ALCOHOL TEST	300	300	300	300	300	-	-
86	002-8200-340.0943	FOOTWARE	960	960	960	960	650	704	484
87	002-8200-340.0944	GLASSES	1,293	1,293	1,293	1,293	700	651	381
88	002-8200-350.1051	COMPUTER SUPPLIES	900	900	900	900	450	1,166	6
89	002-8200-350.1053	OFFICE SUPPLIES/EQUIPMENT	300	300	300	300	300	453	258
90	002-8200-350.1054	WTR ASSET MGMT GRANT						12,500	-
91	002-8200-350.1060	SMALL TOOLS	700	700	700	700	650	654	766
92	002-8200-360.1163	METER POSTAGE	4,400	4,300	4,200	4,200	4,000	3,800	3,800
93	002-8200-490.1300	DEPRECIATION EXPENSE	150,000	150,000	150,000	150,000	170,000	167,831	140,970
94	002-8200-490.1310	ABATEMENTS						285	971
95	002-8200-500.1400	BOND REPAYMENT INT	5,543	7,650	9,652	11,601	13,511	14,261	16,289
96	<b>Sub Total</b>		<b>1,231,247</b>	<b>1,203,346</b>	<b>1,174,667</b>	<b>1,140,355</b>	<b>1,129,427</b>	<b>962,441</b>	<b>895,596</b>
97									
98	<b>002-8220 WATER FILTRATION PLANT</b>								
99	002-8220-100.0110	PERSONNEL SERVICES	245,829	236,517	225,508	216,289	208,226	185,915	166,178
100	002-8220-100.0112	OVERTIME						11,242	11,266
101	002-8220-110.0150	FICA	18,806	18,094	17,251	16,546	15,929	14,396	13,171
102	002-8220-110.0151	HEALTH INSURANCE	49,656	47,807	45,957	43,834	41,997	33,401	23,860
103	002-8220-110.0152	LIFE INS	2,090	2,032	1,975	1,917	1,917	1,530	1,168
104	002-8220-110.0153	DENTAL INS	1,506	1,465	1,424	1,382	1,449	837	913
105	002-8220-110.0155	PENSION	18,486	17,779	16,359	14,635	13,564	13,158	8,978
106	002-8220-110.0160	HEALTH (HSA) EMPLOYEE	included in line 102	included in line 102	included in line 102	included in line 102	included in line 102	3,858	3,594
110	002-8220-120.0172	PERMIT TO OPERATE	25,000	25,000	25,000	25,000	25,000	23,884	22,641
111	002-8220-120.0173	PROFESSIONAL SERVICES	1,500	1,500	1,500	1,500	1,500	-	-
112	002-8220-120.0174	CITY FORESTER	3,000	2,500	2,000	3,000	3,000	-	-
113	002-8220-130.0180	TRAINING/DEVELOPMENT	1,500	1,500	1,500	1,500	1,500	1,688	1,092
114	002-8220-130.0182	TRAVEL/MEALS	250	250	250	250	250	-	-
115	002-8220-200.0210	ELECTRICITY	14,069	13,659	13,261	12,875	12,500	12,117	7,576
116	002-8220-200.0212	BECKLEY HILL SOLAR PROJ	87,790	85,233	82,750	80,340	78,000	77,976	66,614
117	002-8220-200.0214	TELEPHONE	1,250	1,250	1,250	1,200	1,200	1,051	956
118	002-8220-230.0510	ADVERTISING/PRINTING	1,000	1,000	1,000	1,000	1,000	878	500
119	002-8220-230.0521	STORMWATER PERMIT FEES	2,300	2,300	2,300	23,000	2,300	2,230	-
120	002-8220-230.0534	PROPERTY TAX EXP	58,220	57,305	56,181	55,080	54,000	52,865	51,987
121	002-8220-230.0544	ENTERPRISE BILLING	277,917	269,822	261,963	254,333	246,925	239,733	232,751
122	002-8220-320.0724	RADIO MAINT	950	950	950	900	900	804	856
123	002-8220-320.0727	BLDG & GROUNDS MAINT	19,484	19,102	18,727	18,360	18,000	19,270	12,639
125	002-8220-320.0737	LAB MAINT	5,500	5,500	5,500	5,500	5,000	3,803	5,559
126	002-8220-320.0740	EQUIPMENT MAINT	29,263	28,410	27,583	26,780	26,000	24,435	24,476
127	002-8220-320.0743	TRUCK MAINT	3,000	3,000	3,000	2,500	2,500	2,226	2,618
128	002-8220-320.0749	WATER SAMPLING/TESTING	13,250	13,250	13,100	13,100	12,500	9,784	11,919
129	002-8220-320.0750	SOLIDS	75,000	7,000	6,500	6,000	6,000	72	-
130	002-8220-320.0751	RESERVOIR SYSTEM MAINT	2,000	3,000	2,000	2,000	1,500	665	2,064
131	002-8220-320.0755	PCH180	50,085	48,626	47,210	45,835	44,500	47,064	38,544

GENERAL FUND BUDGET DETAIL  
FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No	Account Description	FY 26	FY 25	FY 24	FY 23	FY 22	FY21	FY 20	
			Projection	Projection	Projection	Projection	Budget	Unaudited 10/1/21	Audited	
132	002-8220-320.0757	SODIUM HYPOCHLORITE	15,194	14,752	14,322	13,905	13,500	12,180	7,883	
133	002-8220-320.0758	FLORIDE MAINT	6,528	6,338	6,153	5,974	5,800	4,300	4,591	
134	002-8220-320.0759	RIVER CLEAR	5,000	-	5,000	-	-	-	35,809	
135	002-8220-320.0761	985N DRY POLYMER	8,654	8,402	8,158	7,920	5,100	-	17,262	
136	002-8220-320.0762	POWDERED ACTIVATED CARBON	30,596	29,705	28,840	28,000	25,500	-	23,137	
137	002-8220-320.0764	POTASSIUM PERMANGANATE	below in line 140	below in line 140	below in line 140	below in line 140	-	3,145	6,574	
138	002-8220-320.0765	SODIUM HYDROXIDE	16,500	16,500	16,500	16,800	16,500	13,645	10,704	
139	002-8220-320.0766	ZINC ORTHOPHOSPHATE	21,500	21,250	21,000	22,000	21,950	16,470	17,267	
140	002-8220-320.0767	SODIUM PERMANGANATE	18,500	18,000	17,500	17,000	19,300	15,608	-	
141	002-8220-320.0799	INVENTORY CHANGE						17,039	(25,652)	
142	002-8220-330.0835	VEHICLE FUEL	5,000	5,000	5,000	5,000	5,000	3,252	2,472	
143	002-8220-330.0836	PROPANE	23,500	22,500	22,500	21,000	18,125	12,459	15,693	
144	002-8220-340.0940	CLOTHING	4,100	4,100	4,100	4,100	4,100	3,350	2,715	
145	002-8220-340.0941	EQUIPMENT - SAFETY	1,100	1,100	1,100	1,100	500	1,040	1,457	
146	002-8220-340.0943	FOOTWARE	800	800	800	800	460	28	780	
147	002-8220-340.0944	GLASSES	880	880	880	880	510	108	-	
148	002-8220-350.1051	COMPUTER SUPPLIES	900	850	800	700	600	1,360	-	
149	002-8220-350.1053	OFFICE SUPPLIES/EQUIPMENT	500	500	500	500	500	453	189	
150	002-8220-350.1060	SMALL TOOLS	250	250	250	250	250	-	140	
151	002-8220-490.1300	DEPRECIATION EXPENSE	305,000	305,000	305,000	305,000	320,000	317,989	310,560	
152	002-8220-500.1400	BOND REPAYMENT INT	162,482	174,386	185,825	196,831	207,772	214,497	223,493	
153	002-8420-500.1400	2.5M COBBLE HILL TRANS LI						827	-	
154	002-8422-500.1401	2.5M-POTASSIUM PERM FEED						5,843	23,383	
155	002-8620-510.1400	1.7M BOND - MULTI-USE EQU					12,000	33,475	-	
156	002-9130-370.1380	COVID-19 MATERIALS						393	3,647	
157	<b>Sub Total</b>		<b>1,635,685</b>	<b>1,544,164</b>	<b>1,526,228</b>	<b>1,522,416</b>	<b>1,504,625</b>	<b>1,462,341</b>	<b>1,394,025</b>	
158										
159	<b>Total Expenditures</b>		<b>2,866,932</b>	<b>2,747,510</b>	<b>2,700,896</b>	<b>2,662,772</b>	<b>2,634,052</b>	<b>2,424,783</b>	<b>2,289,622</b>	
160										
165										
166	<b>Annual Net Surplus/(Deficit)</b>		<b>646,319</b>	<b>633,970</b>	<b>558,289</b>	<b>471,242</b>	<b>379,539</b>	<b>506,169</b>	<b>329,612</b>	
167										
168	Water Main Replacement Program Allowance		750,000	750,000	750,000	750,000	750,000			
169										
170	<b>Cummulative Net Position</b>		<b>10,186,471</b>	<b>10,290,152</b>	<b>10,406,182</b>	<b>10,597,893</b>	<b>10,876,651</b>	<b>11,247,112</b>	<b>10,740,944</b>	
171										
172	<b>Net Investment in Capital Assets*</b>		<b>7,698,782</b>	<b>7,851,857</b>	<b>7,992,370</b>	<b>8,120,820</b>	<b>8,257,641</b>	<b>8,373,880</b>	<b>8,430,126</b>	
173	<b>Unrestricted Surplus/(Deficit)</b>		<b>2,487,689</b>	<b>2,438,295</b>	<b>2,413,812</b>	<b>2,477,073</b>	<b>2,619,010</b>	<b>2,873,232</b>	<b>2,310,818</b>	
174										
175										
176	*This number will flucuate as investment in capital assets are made and the bond payments are made									
177										
178										
179										

GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2021

Line No.	<u>Account No</u>	<u>Account Description</u>	FY 26 <u>Projection</u>	FY 25 <u>Projection</u>	FY 24 <u>Projection</u>	FY 23 <u>Projection</u>	FY 22 <u>Budget</u>	FY21 Unaudited <u>10/1/21</u>	FY 20 <u>Audited</u>
180									
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191									



# City of Barre, Vermont

*“Granite Center of the World”*

**ACTION ITEM BRIEFING MEMO  
CITY COUNCIL AGENDA ITEM  
CITY COUNCIL AGENDA: 12/07/2021**

**Consent Item No.:**   G   **Discussion Item No.**            **Action Item No.**   

**AGENDA ITEM DESCRIPTION:**

*Authorize Manager to Sign National Opioid Settlement Documents on behalf of the City*

**SUBJECT:**

*Same*

**SUBMITTING DEPARTMENT/PERSON:**

*Carol Dawes, clerk/treasurer*

**STAFF RECOMMENDATION:**

*Approve authorization*

**STRATEGIC OUTCOME/PRIOR ACTION:**

*None.*

**EXPENDITURE REQUIRED:**

*None.*

**FUNDING SOURCE(S):**

*Not applicable.*

**LEGAL AUTHORITY/REQUIREMENTS:**

*Not applicable.*

**BACKGROUND/SUPPLEMENTAL INFORMATION:**

*Vermont is a participating party in two national opioid settlements, and Vermont towns may register to receive funds from the settlements. The exact amounts aren't yet known, but it will be a relatively small amount of money, and spread over 18 years. Each state's amount is determined by the overall sales of opioids in that state. Vermont's estimated amounts are included in the VT Attorney General's Office executive summary (attached). Relevant sections have been highlighted. Using the formulas included in the executive summary and on the tables provided on the AGO's website (see link below), Barre City could receive approximately \$10,000/year for up to 18 years.*

*Funds received have limited uses, which include:*

- *MAT Treatment; Naloxone for overdoses;*

- *Treatment for those with opioid use disorder;*
- *Treatment for mothers and infants with neonatal abstinence syndrome;*
- *Recovery services;*
- *Prevention programs;*
- *Expanding syringe service programs;*
- *Addressing the needs of persons with opioid use disorder or co-occurring conditions who are at risk of, involved in, or transitioning out of the criminal justice system; • Support for first responders; and*
- *Related training; research.*

**LINK(S):**

*Additional information is available on the VT Attorney General's website:*  
<https://ago.vermont.gov/opioid-settlement/>

**ATTACHMENTS:**

*Executive summary from the VT AGO. (relevant sections highlighted)*

**INTERESTED/AFFECTED PARTIES:**

*Barre City residents who are living with addiction, or are in recovery.*

**RECOMMENDED ACTION/MOTION:**

*Authorize the Manager to sign the participation documents for the national opioid settlements.*

**THOMAS J. DONOVAN, JR.**  
ATTORNEY GENERAL

**JOSHUA R. DIAMOND**  
DEPUTY ATTORNEY GENERAL

**SARAH E.B. LONDON**  
CHIEF ASST. ATTORNEY GENERAL



TEL: (802) 828-3171  
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**STATE OF VERMONT**  
**OFFICE OF THE ATTORNEY GENERAL**  
**109 STATE STREET**  
**MONTPELIER, VT**  
**05609-1001**

To: Speaker Jill Krowinski; President Pro Tempore Rebecca Balint; Jaye Johnson, Governor's Counsel; Senator Randy Brock; Representative Patricia McCoy; Catharine Benham, Joint Fiscal Office; Kristin Clouser, Deputy Secretary of Administration; Senator Jane Kitchel; Representative Mary Hooper; Senator Virginia Lyons; Representative Ann Pugh; Joyce McKeeman, Orange County Assistant Judge; Vermont League of Cities and Towns

From: Deputy Attorney General Joshua Diamond; Assistant Attorney General Jill Abrams

Date: September 14, 2021

Re: Vermont Attorney General's Executive Summary of Opioid Distributors and J&J Settlements

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The Vermont Attorney General's Office has been fighting to end the opioid crisis and hold industry accountable for their role in promoting and profiting from the opioid epidemic. As a result of its efforts, both individually and collectively with State Attorneys General and thousands of other state subdivisions (e.g. cities, towns, and counties) settlements have been reached with Opioid Distributors and J&J.

**The Distributors.** A \$21 billion settlement is being proposed to settle lawsuits by State Attorneys General and thousands of state subdivisions (e.g., cities, towns, and counties) against the three major distributors, McKesson, Cardinal, and Amerisource Bergen (the "Distributors"). Vermont has been in litigation with McKesson and Cardinal, the two largest pharmaceutical distributors into Vermont, for almost 2 ½ years. We allege that the Distributors: distributed large quantities of addictive opioids into Vermont and failed to design and operate effective controls to monitor, identify, report, and prevent the fulfillment of suspicious orders that would create a risk of abuse; colluded in marketing efforts with the opioid manufacturers; and failed to implement effective anti-diversion programs. In so doing, the Distributors violated Vermont's

Consumer Protection Act, created a public nuisance, and otherwise engaged in negligent activities.

In addition to the State's lawsuits, four Vermont towns and cities – Bennington, Brattleboro, Saint Albans, and Sharon – also sued the Distributors.

**J&J.** A \$5 billion settlement is also being proposed to settle lawsuits and investigations by State Attorneys General and thousands of state subdivisions against Johnson & Johnson and Janssen ("J&J"), including those filed by the four Vermont towns and cities.

The Settlement Agreements for both the Distributors and J&J announced in July 2021 (the "SAs") provide ways for states and their subdivisions across the country to receive money. As explained below, the settlement is designed with incentives for states and subdivision to sign on so that the amount of money received is maximized.

This Executive Summary provides: (i) an overview of the settlement funds that Vermont may receive from the Distributors and J&J (ii) details about how Vermont can maximize the payments under the SAs, (iii) the steps needed to effectuate the settlement, (iv) other mechanics needed for the distribution of settlement monies, and (v) injunctive relief that will be imposed by the SAs. Differences between the Distributor and J&J settlements are noted.

## I. The Settlement Funds

### Distributors

Of the \$21 billion total settlement figure:

- \$19,045,346,616 is paid over 18 years for use by states and subdivisions to abate or remediate the opioid crisis.
- \$1.671 billion is paid towards attorneys' fees and costs. This includes attorneys' fees for the thousands of subdivisions who have sued.

The SA provides for other offsets, such as money specifically allocated for Tribes (2.58%). A net amount of approximately \$18.5 billion will be paid to states and their subdivisions.<sup>1</sup>

The annual payments could be deferred within the 18 years if a Distributor suffers significant, demonstrable financial constraints. The SA also provides that the Distributors may advance some payments, subject to a discount rate for early payment.

<sup>1</sup> Additional reductions from the Distributor and J&J settlement amounts may occur for possible claims for reimbursement of opioid-related expenses by Medicaid and costs associated with the administration of the settlement funds that are not otherwise covered by interest generated from settlement funds held in escrow.

**J&J**

Of the \$5 billion total settlement figure:

- \$4,264,615,385 is paid over 10 years for use by states and subdivisions to abate or remediate the opioid crisis.
- \$ 465,384,615 is paid towards attorneys' fees and costs (including attorneys' fees for the thousands of subdivisions who have sued), payment to the Tribes, and potential outstanding liability of J&J pending a decision from the Oklahoma Supreme Court. <sup>2</sup>

**Both Settlements**

The settlements are designed to be allocated in 3 "buckets":

- 15% to state subdivisions to be used to abate the opioid crisis (the "Subdivision Fund");
- 15% to states to remediate for past expenses of the opioid crisis or for future abatement (the "State Fund"); and
- 70% to a statewide abatement fund (the "Abatement Fund").

Each state has been allocated a percentage of the total Settlement Fund based on a formula that considers the number of opioid overdose deaths in the state, the number of people in the state with Opioid Use Disorder, the amount of state opioid sales, and population. Vermont's share of the Distributors settlement is .0284% (well over our .019 of the population), or approximately \$53 million over 18 years. Vermont's share of the J&J settlement is .2876050633% of the settlement proceeds, or a total of \$12,265,249 over 10 years.

**II. Maximizing Vermont's Payment**

The Distributors and J&J SAs are designed to incentivize sign-on by states and their subdivisions with a "Base" amount and four types of "Incentives." These Incentives are labeled A, B, C, and D. The total amount of money that comes into a state (to be shared 15%-15%-70%, as outlined above) depends on the incentive level attained.

**Distributors**

The Base amount is 55 % of the annual payment. The Incentive payments are A (which provides an additional 40% over the 55% Base payment), B (an additional 25% over the Base payment) C (an additional 15% over the Base payment), and D (an additional 5% over the Base payment). Whether a State qualifies for Incentive A, B, or C depends on the percentage of "Litigating" Subdivisions and "Non-Litigating" Primary Subdivisions that have released their claims. A

<sup>2</sup> States that sued J&J will receive reimbursement of their counsel fees from a \$67,307,691 fund. Vermont would receive \$262,047 (which is .3893298238% of the \$67,307,691 "Additional Restitution Amount" being paid to states that did not sue J&J) over Years 1-3 in addition to the \$12,265,249 it will receive from the J&J settlement.



Primary Subdivision is one that has a population of over 10,000. The SA has exhibits that identify each Litigating and Primary Subdivisions.<sup>3</sup>

In Years 1 and 2, all settling states are deemed eligible for the Base plus Incentive A. A state that does not continue to qualify for Incentive A after Year 2 will have its future payments reduced accordingly in Years 3 through 7.

Incentive A is our goal because we receive 95% of our payment every year. For Vermont to receive Incentive A for all 18 years, we need certain entities to sign on to the settlement by May 14, 2024. They are:

- the “Litigating Subdivisions” (Brattleboro, Bennington, Sharon, and St. Albans);
- Vermont towns with a population over 10,000 (Burlington, South Burlington, Colchester, Essex, Essex Junction, Rutland, Milton, and Williston); and
- 12 of our 14 counties (not Grand Isle or Essex).<sup>4</sup>

Any other Vermont subdivision with a population under 10,000 that also signs on will receive its allocated share of the 15% Subdivision Fund. If those other subdivisions do not sign on, their share will go to the 70% Abatement Fund.

Incentives B plus C equal Incentive A. Incentive B (which provides a 25% incentive payment) relates to the number of Litigating Subdivisions that sign on and C (which provides a 15% incentive payment) relates to towns over 30,000 that sign on, plus the number of Litigating Subdivisions that sign on. In Vermont, that would mean that Burlington plus all the Litigating Subdivisions would equal 40%. Incentive D (5% over the Base) begins in Year 6 and is paid to any state in which no subdivisions have brought new litigation or where a subdivision brings a lawsuit after the settlement that does not survive more than 6 months after a Distributor moves to dismiss the case.

There will be a Settlement Administrator that determines the yearly payments, and tells the states, Distributors, and an Enforcement Committee (comprised of settling states and subdivision members) the payment amount for that year 50 days in advance of the payment. States and subdivisions have the right to challenge the Settlement Administrator’s calculations. Challenges must be made 21 days in advance of the payment date.

The effective date of the SA is April 2, 2022. If a state’s consent judgment (the document filed with the Court by the Attorney General regarding our agreement to settle and release our claims against the Distributors) has been entered by the Court by that time, the funds will be released to the state, as well as to the subdivisions that have released their claims. If the Consent Judgement has not yet been entered, the funds will be paid 10 days after its entry.

<sup>3</sup> See Exhibits C and G.

<sup>4</sup> Subdivisions that do not sign on to the SA by January 2, 2022, and wait until May 14, 2024, will forgo receiving direct payments in years 1 and 2. Such payments will revert to the Abatement Fund. *Infra.*, section IV.

The payment date for Year 2 is July 15, 2022, and subsequent annual payments will also be made on July 15.

The Distributors may terminate the SA with a state whose consent judgment has not been entered by Oct. 2, 2022, or whose consent judgment was disapproved by the court and the time to appeal expired.

### **J&J**

The SA provides 11 payments over 10 years, with 2 payments in 2022. The Base payment is 45% of the total and the Bonus is 55%. Similar to the Distributors' SA, there are four different types of Bonus payments identified as A, B, C, and D.

J&J must make its first two payments in July 2022, both of which are base payments. It is noted that while the Distributors provide the maximum payments to all states for 2 payment years, J&J does so only for the first payment year. However, as explained below, it is possible for Vermont to receive its payments for Years 1-4 on an accelerated basis.

Bonus A, which amounts to 50% of the total annual payment, requires sign-on of all Litigating Subdivisions and Nonlitigating Subdivisions with a population over 10,000. This includes the same subdivisions identified for the Distributors.<sup>5</sup> States and their subdivisions may receive immediate acceleration of base and incentive payments 1-4 upon delivery of settlement agreements and releases of Litigating Subdivisions and Nonlitigating Subdivisions with a population exceeding 10,000 "within 90 days of notice, on or after the Effective Date." Assuming Vermont qualifies for Bonus A, it could receive \$6,547,167 (payments 1-4) within 90 days after Effective Date, which is approximately July 2022. The remaining payments (5-11) would resume in 2025 and continually annually thereafter.

Under Bonus B, a state can get 60% of the Bonus A payment (30% of the total) if all Litigating Subdivisions sign on but can qualify for a portion of Bonus B if Litigating Subdivisions representing 75% of the State's Litigating Subdivisions sign on. There is a sliding scale for the Bonus B payment based on resolution of Litigating Subdivisions' opioid liability claims.

Under Bonus C, a state can get 40% of Bonus A payment (20% of the total). There is a sliding scale based on resolution of the Litigating and Non-Litigating Primary Subdivisions (defined as 30,000 or more). It is in 2 parts. Under the first, a state can receive up to 75% of Bonus C if Litigating and Non-Litigating Primary Subdivisions representing 60% of the Primary Subdivisions' population sign on (above 30k population). Under Part 2, if the State already qualifies under Part 1, it can get an additional 25% of Bonus C if all 10 of its largest subdivisions, by population, sign-on.

Under Bonus D, a state gets an additional 5% of the total available payments starting in Year 5 if no Covered Special Districts in a state filed lawsuits after the Effective Date or survive a motion

<sup>5</sup> *Supra.*, at p. 4 above.

to dismiss. Covered Special Districts are school, hospital and fire districts subject to certain population thresholds. Vermont has no qualifying Covered Special Districts, and therefore, we should receive Bonus D.

J&J's annual payments are due on July 1 in each year.

J&J may terminate the SA with a state whose consent judgment has not been entered by Oct. 2, 2022, or whose consent judgment was disapproved by the court and the time to appeal expired.

### III. Necessary Steps Before Settlement Occurs

#### **A. Key Trigger Dates and Sign-on to the Distributors and J&J Settlements by the State and its Subdivisions**

The SAs sign-on are designed in two phases (with the goal of getting maximum participation of states and subdivisions) which are conditions to the Distributors' and J&J's agreements to consummate the settlements. The timing and steps are as follows:

##### **1. State Sign-on**

By August 21, 2021, each state must inform the Distributors and J&J whether it agrees to settle. Vermont provided such notice of its agreement to settle. On Sept. 4, 2021, the Distributors and J&J determined there are enough states signing on to move forward.

##### **2. Subdivision Sign-on**

Non-Litigating and Litigating Subdivisions both have the opportunity to become "Participating Subdivisions." It is in the interest of all states to get maximum subdivision participation so that the Distributors and J&J go forward with the settlement. Therefore, Litigating and Non-litigating Primary Subdivisions should sign onto the SAs before January 2, 2022.

By September 19, 2021, the States will send written notice of the opportunity to participate in the settlements to the Litigating Subdivisions ( Bennington, Brattleboro, Sharon, and St. Albans) and the non-litigating subdivisions listed in Exhibit G to the SAs.<sup>6</sup> Exhibit G provides the calculation of the relative allocation of funds available to the respective subdivision as a portion of the 15% subdivision settlement bucket. Barre City registered 9/27/21

To help facilitate the acceptance of the settlement by the Distributors and J&J Litigating and Non-Litigating subdivisions with a population over 10,000 should become a "Participating Subdivision," by executing the Subdivision Participation Form (Exhibit. K to the SAs and

<sup>6</sup> . Exhibit G essentially comprises every Vermont City and Town along with 12 out of the 14 counties (Essex and Grand Isle counties are excluded).

attached to this memo) and return it to the Settlement Fund Administrator by Jan. 2, 2022. Exhibit K says that the subdivision agrees to the terms of the SAs relating to subdivisions, releases its claims against the Released Entities (defined in the SAs), the subdivision will use any monies received for Opioid Remediation Uses (listed in Exhibit E and discussed below), and that it submits to the jurisdiction of the court where the State will file its Consent Judgment (Chittenden County Superior Court). The court has jurisdiction for the limited purpose of overseeing the execution of the agreement.

Vermont subdivisions with populations under 10,000 will be allocated modest sums as part of the subdivision bucket.<sup>7</sup> If they sign a release, they will receive those sums directly. If they do not sign a release, the sums allocated to them will go to the Abatement Fund.

A subdivision can still become a Participating Subdivision after Jan. 2, 2022, but it will receive fewer payments than it otherwise would have.

States across the country must inform the Distributors and J&J, by January 17, 2022, if there is sufficient subdivision participation to proceed. Whether the numbers are “sufficient” is determined by a formula in the SAs that adds together the subdivisions of all states. The Distributors and J&J will again consider whether to move forward with the SAs after learning how many subdivisions across the country will join the settlement. The Distributors and J&J determine whether sign-on participation is sufficient by February 1, 2022.

As set forth above, 12 out of 14 Vermont counties may receive a portion of the subdivision funds despite Vermont’s unique county governance structure, which is limited to the operation of county courts. Those funds may be contributed to the Abatement Fund so long as the side judges sign releases and directs those funds accordingly.

#### **IV. Other Mechanics for Distribution of Monies**

The SAs provides a default mechanism for distributing the Abatement Fund that comprises 70% of the settlement monies. The default mechanism requires the State to designate an agency that will request the monies for approved purposes. Those approved purposes can be found at Exhibit E to the SAs, which is attached to this memo.<sup>8</sup> These approved purposes include, but are not limited to:

- MAT Treatment; Naloxone for overdoses;
- Treatment for those with opioid use disorder;
- Treatment for mothers and infants with neonatal abstinence syndrome;

<sup>7</sup> . See Exhibit G for percentages attributed to the requisite subdivisions that are allocated from the 15% Subdivision bucket.

<sup>8</sup> It is noted that various Vermont agencies and departments provided substantial input into the list of approved abatement purposes. These include the Vermont Department of Health, Vermont Department of Public Safety, and Blueprint for Health.

- Recovery services;
- Prevention programs;
- Expanding syringe service programs;
- Addressing the needs of persons with opioid use disorder or co-occurring conditions who are at risk of, involved in, or transitioning out of the criminal justice system;
- Support for first responders; and
- Related training; research.

In addition, an Advisory Committee must be established to make recommendations to the designated agency for spending of the Abatement Fund. The SAs require that the Advisory Committee be comprised of an equal number of both state and subdivision representatives. The SAs also require that the Advisory Committee have written guidelines for the appointment, removal, and terms of service for its members; a meeting schedule; and a process for receiving input from the cities and town regarding their needs and proposals for abatement. The Settlement Agreement is silent as to who is the assigning authority for the Advisory Committee.<sup>9</sup>

## **VI. Key Injunctive Terms**

### **Distributors**

In addition to the money, we obtained key injunctive terms so that the Distributors' current behavior does not continue. The injunctive relief terms prohibit the shipping of suspicious orders and implement a system designed so regulators know where the drugs are going. It must be put into place by July 2, 2022.

Here is an overview that will be incorporated into court orders requiring Cardinal, McKesson, and AmerisourceBergen to:

- Establish a centralized independent clearinghouse to provide all three distributors and state regulators with aggregated data and analytics about where controlled substances are going and how often, eliminating blind spots in the current systems used by distributors;
- Use data-driven systems to detect suspicious opioid orders from customer pharmacies;

<sup>9</sup> It is believed that designation of the respective state agency and creation of Advisory Committee can be established by either legislation or an executive order. While this Memorandum does not address the Purdue Bankruptcy, it is contemplated that a similar mechanism will be required for the disbursement of funds for opioid abatement. Other criteria under the terms of the proposed bankruptcy discharge plan include a chair for the advisory committee that is non-voting, representatives who have expertise in areas of public health, substance abuse, and health care equity, and the requirement to meet at least four times annually.

- Terminate customer pharmacies' ability to receive shipments, and report those companies to state regulators, when they show certain signs of diversion;
- Prohibit shipping of and report suspicious opioid orders;.
- Prohibit sales staff from influencing decisions related to identifying suspicious opioid orders; and
- Require senior corporate officials to engage in regular oversight of anti-diversion efforts including the appointment of Chief Diversion Control Officer to oversee injunctive Controlled substance Monitoring Program.

### **J&J**

The injunctive terms include the following:

- J&J will not manufacture or sell any opioids for distribution in the U.S. (except Nucynta because it has an existing manufacturing contract with another company);
- It is not permitted to promote any opioid or opioid product, including products used for the treatment of opioid-induced side effects;
- It is not permitted to promote the treatment of pain except with non-opioids like Tylenol and Motrin; and
- J&J will not directly or indirectly provide financial or other support to a third party that promotes opioids, opioid products or products that treat opioid-induced side effects.

***City of Barre, Vermont***  
***“Granite Center of the World”***

**ACTION ITEM BRIEFING MEMO**  
**CITY COUNCIL AGENDA ITEM**  
**CITY COUNCIL AGENDA: [DATE]**

Consent Item No.: [REDACTED] Discussion Item No. **9.G**  
 [REDACTED] Action Item No. [REDACTED]

**AGENDA ITEM DESCRIPTION: Charter workgroup**

**SUBJECT: Article 8, section 512**

**SUBMITTING DEPARTMENT or PERSON: Councilor Stockwell**

**Discussion:** This section of the charter has not been used within memory nor is it anticipated that it will be used in the foreseeable future. Should we retain or delete this section?

**STRATEGIC OUTCOME/PRIOR ACTION: none**

**EXPENDITURE REQUIRED:**

**FUNDING SOURCE(S):**

**LEGAL AUTHORITY/REQUIREMENTS: Barre City Charter**

**BACKGROUND/SUPPLEMENTAL INFORMATION: The current charter states:**

Sec. 512. Formation; duties. The board of health shall consist of the health officer and three (3) legal voters of the city. The health officer shall be the secretary and executive officer of the board, and shall hold office for three years, and until a successor is appointed. The board of health created as herein provided shall be for the city in lieu of the local board of health provided for by the Vermont Statutes and shall have all the powers vested in local boards of health for the preservation of health and abatement of nuisances and the removal of other causes injuriously affecting health, and shall have powers to adopt such rules and regulations as they deem wise for the regulation of the work of the board and concerning health in the city. Said board shall be subject, at all times, to the direction of the city manager. All rules and regulations of said board, when the same are approved by the city manager and duly published as herein prescribed for ordinances, shall have the force and effect of ordinances of the city. Any person who shall refuse to obey a lawful order of such board shall be punished not more than five hundred dollars (\$500.00). Said board shall make in duplicate a record of all its doings and reports and a copy of such shall be placed on file with the city clerk. (amended 3/5/96)

**LINK(S):**  
**ATTACHMENTS:**

**INTERESTED/AFFECTED PARTIES:** Barre residents

**RECOMMENDED ACTION/MOTION:** Delete this section of the charter



# *City of Barre, Vermont*

## *“Granite Center of the World”*

### **ACTION ITEM BRIEFING MEMO CITY COUNCIL AGENDA ITEM CITY COUNCIL AGENDA: 11/30/21**

#### **Action Item No. 9.H**

**AGENDA ITEM DESCRIPTION:** legalized retail marijuana market

**SUBJECT:** potential marijuana sales

**SUBMITTING DEPARTMENT or PERSON:** Councilors Reil & Stockwell

**STRATEGIC OUTCOME/PRIOR ACTION:**

Does the City of Barre want to permit retail marijuana sales as defined by state statute?

**EXPENDITURE REQUIRED:** None?

**FUNDING SOURCE(S):** n/a

**LEGAL AUTHORITY/REQUIREMENTS:** Vermont state law, Title 7

**BACKGROUND/SUPPLEMENTAL INFORMATION:**

Voters in a number of Vermont communities have approved allowing retail [marijuana](#) businesses within their borders. The Vermont Legislature legalized the sale of recreational [marijuana](#) starting next year, but cities and towns have to vote whether to allow sales in their communities.

Voters in Bennington, Brattleboro, Burlington, Winooski and the Northeast Kingdom towns of Danville, Sutton, Burke and Barton voted in their annual town meetings Tuesday to allow the sale of recreational [marijuana](#).

Voters in Richmond rejected the proposal 674 to 611.

Lyndon and Newport also put pot sales off-bounds, the Caledonian Record reported.

Pownal and St. Johnsbury will consider similar measures at their annual town meetings in the coming weeks.

**LINK(S):** <https://www.vpr.org/vpr-news/2021-10-27/a-year-ahead-of-legal-sales-vt-cannabis-regulators-want-industry-to-be-small-scale-equitable>

**ATTACHMENTS:** none

**INTERESTED/AFFECTED PARTIES:** All Barre Residents

**RECOMMENDED ACTION/MOTION:**

Add retail marijuana sales option to ballot for Town Meeting day 2022

Act No. 164  
2020

Page 1 of 1

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This act summary is provided for the convenience of the public and members of the General Assembly. It is intended to provide a general summary of the act and may not be exhaustive. It has been prepared by the staff of the Office of Legislative Counsel without input from members of the General Assembly. It is not intended to aid in the interpretation of legislation or to serve as a source of legislative intent.

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**Act No. 164 (S.54). Cannabis**

**An act relating to the regulation of cannabis**

This act creates the Cannabis Control Board for the purpose of regulating cannabis production and sale in Vermont. Participation in the legal cannabis market will require licensing by the Board. Six types of licenses will be available: cultivator, wholesaler, product manufacturer, testing laboratory, retailer, and integrated licensee. Regulation of the medical cannabis program will move from the Department of Public Safety to the Board on March 1, 2022. Retail sales of cannabis to the public will begin in 2022.

Multiple effectives dates, beginning on October 7, 2020

## **Volunteer Organizations within Barre City**

Updated November 24,2021

VERMONT GRANITE MUSEUM OF BARRE INC

PO BOX 282

7 Jones Brothers Way

BARRE,VT05641

<http://www.vtgranitemuseum.org>

phone: 802.476.4605

CIRCLE INC

PO BOX 652

BARRE,VT05641

<http://www.circlevt.org>

1-877-543-9498

CAPSTONE COMMUNITY ACTION INC

20 Gable Pl

Barre,VT05641

<http://capstonevt.org>

(802) 479-1053

TENDER LOVING RESPITE HOUSE

15 AYERS ST

BARRE,VT05641

<https://tenderlovinghomecarellc.com/>

(802) 622-1112

City of Barre

6 North Main St

Suite 2

Barre,VT05641

<http://www.barrecity.org>

802-476-0241

HOME SHARE NOW

105 N MAIN ST STE 103

BARRE,VT05641

<https://www.homesharevermont.org/>

(802) 863-5625

TOUCHED BY LOVE INTERNATIONAL INC

317 BECKLEY HILL RD

BARRE,VT05641

<http://www.touchedbyloveinternational.com>

ReSOURCE

<https://resourcevt.org/>

30 Granite st

Barre,VT05641

802.477.7800

THE SALVATION ARMY

<https://nne.salvationarmy.org/barre>

25 Keith Ave

Barre,VT05641

(802)476-5301

GOOD SAMARITAN HAVEN

<https://www.goodsamaritanhaven.org/>

105 N. Seminary Street

BARRE,VT05641

Vermont Historical Society

<https://vermonthistory.org/>

802-479-8509

60 WASHINGTON ST

BARRE,VT05641

RSVP of Central Vermont and the Northeast Kingdom

PO Box 433

Barre,VT05641

<http://www.cvcoa.org/rsvp.html>

(802) 479-0531

Mosaic

<https://mosaic-vt.org/>

(802) 476-1388

4 Cottage St

Barre, VT 05641

Central Vermont Adult Basic Education, Inc.

46 WASHINGTON ST STE 100

BARRE,VT05641

<http://www.cvabe.org>

802 476 4588

Highgate Non-Profit

125 Hedding Drive Barre, VT 05641.

[hnp@sover.net](mailto:hnp@sover.net).

(802) 479-5357.

Veterans Count

14 North Main Street, Suite 3004

Barre, VT05641

[vetscountvt@eastersealsvt.org](mailto:vetscountvt@eastersealsvt.org)

802.760.0022

O.U.R. House

38 Summer St

(802) 476-8825

Vermont Works for Women (Barre Office)

<https://www.vtworksforwomen.org/>

(802) 622-0400

105 North Main Street, Suite 211  
Barre, VT – 05641

Vermont Foodbank  
33 Parker Road  
Barre, Vermont 05641  
802-476-3341

Grand Lodge of Vermont F. & A. M.  
<http://www.vtfreemasons.org/>  
49 East Road  
Barre, Vermont 05641-5390  
Phone: (802) 223-1883/1-800-479-3975  
Fax: (802) 223-2187

Aldrich Library  
<https://www.aldrichpubliclibrary.org/>  
Aldrich Public Library  
6 Washington Street  
Barre, VT 05641  
(802) 476-7550

American Legion Barre Post 10  
320 North Main Street Barre, VT 05641



(802) 479-9058

Peoples Health and Wellness Clinic

<https://www.phwcvct.org/>

553 North Main Street, Barre, VT

Phone: (802) 479-1229

Elks Club

<https://www.elks.org/lodges/home.cfm?lodge=1535>

10 Jefferson St

Barre, VT 05641-4250

(802)479-9522

Shriners

2 Academy Street

Barre, VT 05641

<https://www.mountsinaishriners.org/>

802-476-9266

Rotary

<https://barrevtrotrary.org/>

802) 476-2407

Po Box 167

Barre

VT 05641

<https://wcdp-vt.org/>

Washington County Diversion Program

322 North Main Street, Suite 5

Barre, VT 05641

Main Number: 802-479-1900

<https://www.vtalauxiliary.org/barre-unit-10.html>

20 North Main Street

PO Box 1198

Barre, VT 05641-0198

Phone: 802-479-9058

Knights of Columbus

<http://uknight.org/councilsite/about.asp?CNO=399>

79 Summer St.

Barre, VT 05641

Lions Club

<https://barrelions.com/>

Box 211

Barre, VT 05641

802-476-6955



# *City of Barre, Vermont*

## *“Granite Center of the World”*

### ACTION ITEM BRIEFING MEMO CITY COUNCIL AGENDA ITEM CITY COUNCIL AGENDA SEPTEMBER 14, 2021

Consent Item No.: \_\_\_\_\_ Discussion Item No. \_\_\_\_\_ Action Item No. 9.A and B

#### **AGENDA ITEM DESCRIPTION:**

Seat Adjustment on the Development Review Board for Denise Ferrari

Appointment to the Development Review Board for Ulysse “Pete” Fournier

#### **SUBJECT:**

The Barre City Development Review Board has a vacancy to one of the Ward 2 seats.

I received an application from Mr. Fournier, and at his suggestion, because he is a Ward 1 resident, and 2 of the 3 at-large members live in Ward 2, we ask one of the at-large members to take the Ward 2 seat, thereby opening up an at-large seat, of which Mr. Fournier could then be appointed.

The DRB Chair supports this suggestion, and asked that I take care of it. This way, the DRB will be fully staffed once again with 9 seats filled.

**SUBMITTING DEPARTMENT or PERSON:** Planning Director Janet Shatney

#### **STAFF RECOMMENDATION:**

It is recommended to approve Ms. Ferarri moving from an At-large seat with a term limit ending June 30, 2025 to the Ward 2 seat that has a term limit ending June 30, 2022.

It is also recommended to approve appointment of Mr. Founier to then take the now vacant at-large seat with a term limit ending June 30, 2025.

Note: DRB terms of office are 4 years.

#### **STRATEGIC OUTCOME/PRIOR ACTION:**

Have a completely filled Development Review Board.

#### **EXPENDITURE REQUIRED:**

N/A.

#### **FUNDING SOURCE(S):**

N/A.

#### **LEGAL AUTHORITY/REQUIREMENTS:**

Follows policy protocol.

**BACKGROUND/SUPPLEMENTAL INFORMATION:** N/A.

**LINK(S):** N/A.

**ATTACHMENTS:** See Ferrari email consenting to the switch, and Fournier letter.

**INTERESTED/AFFECTED PARTIES:** City Council approval to appoint members.

**RECOMMENDED ACTION/MOTION:**

It is recommended to take this action, and the motion would be to approve moving Ms. Ferrari from an at-large seat to the open Ward 2 seat; and to approve appointment of Mr. Fournier to the now vacant at-large seat, of the Development Review Board.

## Janet Shatney

---

**From:** Janet Shatney  
**Sent:** Friday, December 3, 2021 2:06 PM  
**To:** Janet Shatney  
**Subject:** FW: DRB seat question for you

Print for Council Packet.

*Janet E. Shatney, Director  
 Planning, Permitting & Assessing Services  
 6 N Main St., Suite 7 | Barre, VT 05641-4190  
 Office: (802) 476-0245 | Direct: (802) 477-1465  
[www.barrecity.org](http://www.barrecity.org)*

---

**From:** Denise [mailto:denfer1998@gmail.com]  
**Sent:** Monday, November 8, 2021 4:34 PM  
**To:** Janet Shatney <PPADirector@barrecity.org>  
**Subject:** RE: DRB seat question for you

That is fine with me. I have no problem with whatever works.  
 me

---

**From:** Janet Shatney [mailto:PPADirector@barrecity.org]  
**Sent:** Monday, November 8, 2021 3:18 PM  
**To:** Ferrari Denise - City DRB ([denfer1998@gmail.com](mailto:denfer1998@gmail.com)) <[denfer1998@gmail.com](mailto:denfer1998@gmail.com)>  
**Subject:** DRB seat question for you

Hi, Denise:

Hope this note finds you well. Pete Fournier is looking to get back on the DRB. I don't know if you were on when he still was chair, but was a member for 10's of years.

We have an opening for a Ward 2 seat.

You live in Ward 2, and are an at-large member.

Pete lives in Ward 1, but there is no opening for Ward 1 on the DRB.

If you were to move to take the Ward 2 seat then the at-large seat would open up and Pete could take that seat, and we would be back to full board.

What are your thoughts about moving from at-large to the ward seat? It really doesn't mean anything but fulfilling a chair, there would be no other duties or expectations.

The only change would be, is that if you move to the Ward 2 chair, your term would change from ending in 2025 to next year, 2022, then you would just have to decide if you wanted to re-term for another 4 years to 2026, rather than waiting until 2025.

If so, I would get this on Council's agenda for next week.

Thanks for considering.

*Janet E. Shatney, Director  
Planning, Permitting & Assessing Services  
6 N Main St., Suite 7 | Barre, VT 05641-4190  
Direct: (802) 477-1465 | Cell: (802) 522-6029*

September 7, 2021

RECEIVED

SEP - 7 2021

BARRE CITY MANAGER

Mr. Steve McKenzie P.E., City Manager  
City of Barre  
6 North Main Street, Suite 2  
Barre, Vermont 05641

Dear Steve,

As a result of last week's Times Argus article, it has again come to my attention of a vacancy on the Barre City Development Review Board (DRB). As before, please accept this letter as my expression of interest in being re-appointed to the DRB.

When I resigned from the DRB several years ago, it was because my wife and I had several major projects on our property that needed addressing; namely

- Replacing the roof of the house with standing seam metal.
- Renovating the exterior of the house with vinyl siding.
- Redoing the landscaping of our property.
- Having a survey of our property completed.
- Replacing our 2 car garage.

The first four projects have been completed and the last of the projects is underway, i.e. the building of our garage. This project should be completed shortly. We have accomplished what we have set out to do.

Once again, I find myself with a renewed interest in serving the City of Barre, as a member of the DRB. As I mentioned at the beginning of my letter, please accept this letter as my expression of being re-appointed to the DRB.

In closing, I would appreciate notification either by telephone (476-5606) or by email ([petefournier@charter.net](mailto:petefournier@charter.net)) when this item appears on the City Council's agenda for consideration.

Sincerely,



Ulysse (Pete) Fournier, Jr.

Copy: Mrs. Janet Shatney, Director  
Planning, Permitting, and Assessment



# CITY OF BARRE

## VOLUNTEER APPLICATION

### Commissions, Committee, Boards and Task Force Application Form

**Note to applicants, including incumbents:** After submitting a completed application to the City Manager's Office you will be required to attend a City Council meeting to be interviewed. You will be advised of the date and approximate time of the Council meeting when you will be interviewed and your application considered. Please type or print legibly below.

**Legal Full Name:** ULYSSE FOURNIER JR **Date of Birth:** 10/13/45

**Other Names/Nicknames Used:** PETE

**E-mail:** PETEFOURNIER@CHARTER **Present Mailing Address:** 95 BATCHELDER ST

**Years at Address?** 46 **Legal residence :( if different from above)** NET

**Home Phone:** 476-5606 **Business Phone:** N/A

**Cell phone:** 249-1773

**Employer:** RETIRED

**Years of service:** ± 15 yrs on DRB previously 2002 to Dec 2017

**Employer Contact Person and Phone:** \_\_\_\_\_

**Are you a legally registered voter in the City of Barre?**  Yes  No

**Position (Commission, Board or Committee) applying for:**

1) DEVELOPMENT REVIEW BOARD 2) \_\_\_\_\_

**Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)**

RE-APPOINTMENT TO DRB, PREVIOUS MEMBER

By signing here you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

**Sign here:** Ulysse Fournier Jr. **Date:** 9/4/21

**City Manager's Use Only**  
Notified by (phone, e-mail, etc) telephone & mail to attend Council meeting on 12/07/21 (date)  
Notification by (staff) Lucret Shatney, Director Term of appointment (to-  
from) 12/7/21 to 6/30/22 voter registration verified by (staff person) CSA 12/3/21  
Date 12/03/21





# City of Barre, Vermont

*“Granite Center of the World”*

**ACTION ITEM BRIEFING MEMO  
CITY COUNCIL AGENDA ITEM  
CITY COUNCIL AGENDA: 12/07/2021**

**Consent Item No.:** \_\_\_\_\_ **Discussion Item No.** 9C **Action Item No.** \_\_\_\_\_

**AGENDA ITEM DESCRIPTION:**

*Review, revise Electric Vehicle Charging Fees*

**SUBJECT:**

*Same*

**SUBMITTING DEPARTMENT/PERSON:**

*Carol Dawes, clerk/treasurer, on behalf of Parking Team*

**STAFF RECOMMENDATION:**

*Revise and approve change in fees and fee structure for use of electric vehicle charging stations.*

**STRATEGIC OUTCOME/PRIOR ACTION:**

*Change in fees will allow the City to raise the amount of revenue collected through use of the EV charging stations, which will help offset expenses associated with the electric bill and ChargePoint contract.*

**EXPENDITURE REQUIRED:**

*None.*

**FUNDING SOURCE(S):**

*Not applicable.*

**LEGAL AUTHORITY/REQUIREMENTS:**

*BARRE CITY CHARTER. Chapter 1. Incorporation and General Provisions.  
Sec. 105. Ordinances – Subject Matter.*

*The general grant of ordinance promulgating authority in Section 104 shall include, but shall not be limited to, the authority:*

*(f) To adopt and enforce ordinances for the purpose of regulating and licensing the following activities, or other activities, which the City has the power to regulate or license, by virtue of the law of this State or of this Charter, and to fix reasonable and necessary fees therefore; places of public resort, or public amusement whether indoor or outdoor; places dispensing food and drink to the public, such as restaurants, bars, or inns; and public dances. (Sec.105 (f) added 3/4/97).*

*BARRE CITY ORDINANCE, Chapter 17. Traffic.*

*Sec. 17-30. Parking meter zones - Designated, rates.*

*Parking meter zones all over the city shall consist of those areas designated by the city manager or designee. Rates for the parking meter zones shall be set by the city council, and upon adoption of the rates the council shall publish in the local newspaper the rate change thirty (30) days prior to the effective date of the rate change.*

**BACKGROUND/SUPPLEMENTAL INFORMATION:**

*The City has two EV charging stations located in municipal parking lots – Merchant’s Row and Pearl Street parking lots. Each station has two charging spots, so there are 4 places for charging vehicles. The stations belong to and are maintained by Green Mountain Power (as per a signed agreement dated 10/21/2014). The City is responsible for their operations. The Pearl Street station is currently disconnected due to the parking lot being reoriented last summer, and the state EV fleet moving out of the area with AOT during the pandemic. The station is ready to be reinstalled when the need arises.*

*The City has a contract with Chargepoint to provide wayfinding, access and collection services at the charging stations. The contract is renewed annually in January, and costs approximately \$660 per year for each station. With the Pearl Street station currently off-line, the cost for 2021 was \$658. In addition to the contract fee, we pay for electricity at the stations.*

*The Chargepoint website tracks usage – reports can be pulled that show when the stations are used, for how long they are used, and how much revenue is generated. Review of the revenues vs. expenses shows an annual loss to the City of approximately \$500-\$600.*

*The current fees for use of the charging stations are based on our parking meter usage fees, and are as follows. The rates have remained the same since the charging stations went online in early 2015:*

As of 9/27/21	electric vehicle charging stations	\$1.50/hour, \$0.75/additional hours
------------------	---------------------------------------	--------------------------------------

*There have been previous discussions on discontinuing the ChargePoint contract to save on that fee, and to use ParkMobile instead, however, conversations with ParkMobile indicate their EV charging station wayfinding program is equally as expensive as ChargePoint.*

*Council has also discussed doing away with a charging fee altogether and just charging for parking through ParkMobile. However, during recent discussions with our DEMAN parking consultants, who are working on the TIF district parking review, they strongly recommended we continue to charge for use of the stations, as their projections are that EV charging stations will become much more prevalent in the near future, and capturing those costs will be an important part of making the stations affordable for municipalities to install and support.*

*Currently someone can be plugged in for 8 hours for a total cost of \$6.75. The equivalent meter cost is \$6.00, so we're only collecting an additional \$0.75 to cover the costs of the EV station over and above the parking value.*

*It's possible to program rates in ChargePoint to incentivize people to move their vehicles away from the charging station after their vehicle is fully charged, opening up the station for other users.*

*Taking DESMAN's comments into consideration, the Parking Team is now thinking the best course of action is to continue to use ChargePoint, and significantly increase the charging costs on an escalating basis depending on the amount of time someone is plugged into the station. Something like this:*

- *First 2 hours of charging: \$3.00/hour*
- *Next 2 hours of charging: \$4.00/hour*
- *Each hour beyond 4 hours: \$5.00/hour*

**LINK(S):**

*Not applicable*

**ATTACHMENTS:**

*Not applicable*

**INTERESTED/AFFECTED PARTIES:**

*Clerk's office staff, parking enforcement staff, police department, electric vehicle owners*

**RECOMMENDED ACTION/MOTION:**

*If Council is interested in exploring this idea, the next action would be to request any additional research, and perhaps name a councilor or two to work with the Clerk and/or Parking Team to draft proposed fees.*



# City of Barre, Vermont

*“Granite Center of the World”*

**ACTION ITEM BRIEFING MEMO  
CITY COUNCIL AGENDA ITEM  
CITY COUNCIL AGENDA: 12-07-21**

**Consent Item No.:** \_\_\_\_\_ **Discussion Item No.** \_\_\_\_\_ **Action Item No.** 9D

**AGENDA ITEM DESCRIPTION:**

*Approve Revised Public Records Inspection, Copying, and Transmission Policy*

**SUBJECT:**

*Same*

**SUBMITTING DEPARTMENT/PERSON:**

*Carol Dawes, clerk/treasurer*

**STAFF RECOMMENDATION:**

*Approve policy revisions*

**STRATEGIC OUTCOME/PRIOR ACTION:**

*Not applicable*

**EXPENDITURE REQUIRED:**

*None.*

**FUNDING SOURCE(S):**

*Not applicable.*

**LEGAL AUTHORITY/REQUIREMENTS:**

*BARRE CITY CHARTER, Chapter 3. Sec. 307. {Powers of City; policy matters; appointment of certain officers.}*

*All powers of the City and the determination of all matters of policy shall be vested in the City Council except as otherwise provided by this act or by general law.*

*1 V.S.A § 315 et seq. statutes on access to public records.*

**BACKGROUND/SUPPLEMENTAL INFORMATION:**

*The current policy was adopted in March 2017. Amendments have been made to enhance clarity and incorporate statutory changes made since that date.*

**LINK(S):**

[1 V.S.A. Chapter 5, Subchapter 3. Access to Public Records](#)

**ATTACHMENTS:**

*Current Public Records Inspection, Copying, and Transmission Policy with revisions.*

**INTERESTED/AFFECTED PARTIES:**

*Clerk's office staff, other custodians of City records*

**RECOMMENDED ACTION/MOTION:**

*Approval of Access to Public Records Policy as renamed and amended.*

Previous version adopted by Council 3/28/2017

# *City of Barre, Vermont*

*“Granite Center of the World”*

## **CITY COUNCIL POLICY ON ACCESS TO PUBLIC RECORDS ~~Public Records Inspection, Copying, and Transmission~~**

### **PURPOSES**

Pursuant to section 307 of the Barre City Charter, the Council establishes this policy to: adopt and enforce reasonable rules to prevent disruption of operations in responding to records requests, to preserve the security of public records, and to protect public records from damage. This policy is intended to provide for timely action on requests for public records without unreasonable interruption of operations and to protect the integrity of the city’s public records.

### **RELATED STATUTES:**

Access to public records is protected by 1 V.S.A § 315 et seq.

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### **PERSONS AFFECTED:**

[List parties affected by or having responsibility over the policy]

1. City Clerk (City records custodian) & office staff
2. Department heads and office staff
3. Those requesting to inspect or receive copies of City records

### **APPLICATION**

1. Effective date: This policy will become effective upon adoption.
2. Applicability: This policy will apply to public records, defined as any written or recorded information, regardless of physical form or characteristic, which is produced or acquired in the course of city business. Public records, regardless of format, are available for inspection and copying unless there is a specific statute exempting the record from public disclosure.
3. Exemptions/Exclusions: Records exempt from public inspection and copying are set out at 1 V.S.A. § 317(c).

### **POLICY & PROCEDURE**

~~**PUBLIC RECORD REQUESTS FORMS.** Not every public record request will necessitate the use of a written request form. However, when a request is made for a public record that is not readily accessible, may be exempt from public access, or may not exist, the requestor will be asked to complete, but is not required to do so except as stated below, a Public Records Request Form designated by the Custodian. If the requestor declines to complete the Public Records Request Form, the Custodian may complete such form on the requester’s behalf. Where a request is likely to result in charges for copying or staff time, the requestor is required to submit a completed Request Form. The Custodian shall retain the original copy of all requests and written responses (if applicable). The City prefers public records requests be~~

Previous version adopted by Council 3/28/2017

made in writing for clarity of what is being requested, however written requests are not required by statute.

**INSPECTION OF PUBLIC RECORDS.** In responding to a request to inspect or copy a record, the Custodian will consult with the requestor if necessary in order to clarify the request or to obtain additional information that will assist the Custodian in responding to the request and in facilitating production of the requested record for inspection or copying. When a requestor seeks a voluminous amount of separate and distinct records, the Custodian may ask the requestor to narrow the scope of the public records request.

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Upon receipt of a request to inspect a public record, the Custodian will promptly produce the record for inspection except that:

1. The Custodian will inform the requestor in writing within three (3) business days if the record does not exist under the name given by the requestor or by any other name known to the Custodian.
2. If the Custodian withholds the record as exempt from public access, the Custodian will inform the requestor of this fact in writing within three (3) business days from receipt of the request. The Custodian will identify the record or portion of record withheld, the statutory basis for withholding the record, and a brief statement of the reasons and supporting facts for denial.

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The Custodian will ~~also~~ inform the requestor of the right to appeal this determination to the ~~the city manager~~ City Manager. It is the policy of the city that all exempt records as per 1 V.S.A. § 317(c) will be withheld from disclosure.

The Custodian will not withhold any record in its entirety on the basis that it contains some exempt content if the record is otherwise subject to disclosure; instead, the Custodian will redact the information considered to be exempt and produce the record accompanied by an explanation of the basis for the redaction.

3. If the record is in active use or in storage and therefore not readily available at the time of the request, the Custodian will inform the requestor of this fact in writing within three (3) business days, and set a date and hour within one (1) calendar week of the request when the record will be available for inspection.

~~For the purpose of this policy, a "business day" means a day that the Custodian's office is open to provide services.~~

The time limits described above may be extended in writing up to ten (10) business days from receipt of the records request based on:

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- a. The need to search for and collect requested records from other offices and/or storage that are separate from the ~~City Clerk's Office~~ office that has custody of the requested records; or

Previous version adopted by Council 3/28/2017

- b. The need to search for, collect, and appropriately examine a voluminous amount of separate and distinct records which are demanded in a single request; or
- c. The need for consultation with the city attorney or other city officers or departments having a substantial interest in the determination of the request.

If the time limits described above are extended, the Custodian will inform the requestor of such fact in writing, setting forth the reasons for the extension and specifying the date upon which the Custodian will respond to the request.

~~The Custodian will not withhold any record in its entirety on the basis that it contains some exempt content if the record is otherwise subject to disclosure; instead, the Custodian will redact the information he or she considers to be exempt and produce the record accompanied by an explanation of the basis for denial of the redacted information.~~

**PROTECTION OF PUBLIC RECORDS REQUESTED FOR INSPECTION.** In order that all public records in the custody of the Custodian may be protected from damage or loss, such records may only be inspected in locations in the city offices as designated by the Custodian. No public record may be removed from a designated location, marked, altered, defaced, torn, damaged, destroyed, disassembled, or removed from its proper order. The Custodian or other staff person may be present during the inspection of a public record. No person shall be allowed to copy a public record using copying equipment other than that owned by the city unless approved by the Custodian.

When inspection of an electronic record is requested and the inspection of the original electronic record would create a disruption in operations of the city or would jeopardize the security or condition of the original record, the Custodian will provide an electronic copy of the original record in the format in which the record is maintained, less any exempt information redacted from the record, at no cost to the requestor.

**COPIES OF PUBLIC RECORDS.** Upon receipt of a request to make a copy of a public record, the Custodian will make and produce a copy subject to the following:

1. **Charges.** Except where otherwise provided by law, the Custodian will charge and collect the following costs for making a copy of a public record:
  - a. The city fee schedule as determined by the City Council under 1 V.S.A. § 316(e) or the uniform schedule of charges established by the Secretary of State if the City Council has not adopted a specific fee; and
  - b. The cost of staff time associated with complying with a request for a copy of a public record when the time exceeds 30 minutes as that cost is determined by the City Council under 1 V.S.A. § 316(e), or the uniform schedule of charges established by the Secretary of State if the City Council fails to establish a uniform schedule of charges.

**Commented [CD1]:** we cannot charge for staff time compiling records to be viewed. We can only charge for staff time if we're making copies.



Previous version adopted by Council 3/28/2017

All charges for copies and staff time must be paid in full prior to delivery of the requested copies. Upon request, the Custodian will provide an estimate of the cost of making a copy of a public record prior to complying with the request.

2. **Standard formats.** The Custodian will make a copy of a public record in the following standard format:

- a. For any public record maintained by the Custodian in paper form, the Custodian will make a paper copy of the record;
- b. For any public record maintained by Custodian in electronic form, the Custodian will make either a paper printout of the record or an electronic copy of the record in the format in which the record is maintained, as directed by the requestor.

A request for a copy in a format other than those mentioned above is "non-standard." The Custodian may provide a copy of a public record in a non-standard format (e.g., conversion of a paper public record to electronic format), but is not required by law to do so.

**CREATION OF PUBLIC RECORDS.** The Custodian will not create a public record that does not exist.

~~**TRANSMISSION OF PUBLIC RECORDS.** The Custodian will transmit a public record.~~

**DENIAL OF A PUBLIC RECORD REQUEST.** If the Custodian denies a public record request in whole or in part, the denial may be appealed to the City Clerk City Manager. In accordance with 1 V.S.A. § 318(c)(1), the City Clerk City Manager will make a written determination on the appeal within five business days after receipt of the appeal. A decision of the City Clerk City Manager may be reviewable by the Vermont Superior Court pursuant to 1 V.S.A. § 319.

**DEFINITIONS:** As used in this policy, the following have these meanings.

- 1. **Agency** means an agency, board, committee, department, branch, instrumentality, commission, or authority of the city.
- 2. **Custodian** means the person that has charge or custody of a public record.
- ~~3.~~ **Business Day** means a day the Custodian's office is open to provide services to the public.

**REFERENCE**

- Adopted by City Council on March 28, 2017

Last revised and adopted this 7<sup>th</sup> day of December, 2021~~[date]~~, as certified by the City Clerk

\_\_\_\_\_  
Carolyn S. Dawes

**Commented [CD2]:** If the record can be created electronically, we cannot charge for the copy.

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**Commented [CD3]:** what does this mean? Why is it included?

**Commented [CD4]:** Earlier in the policy it says appeals are to the City Manager. See #2 on page 2.

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## A RESOLUTION HONORING DONNA MCNALLY

**WHEREAS**, Donna McNally began her employment with the City of Barre, Vermont on March 20, 1981, and;

**WHEREAS**, during her forty plus years of public service, Donna McNally held the Payroll Clerk position at city hall where she remained until retiring on July 30, 2021, and;

**WHEREAS**, during her years of dedicated service to the citizens and staff of the City of Barre, Vermont, Donna McNally was charged with all aspects of payroll administration for hundreds of City employees over her career, while maintaining a spotless record of playing golf every Tuesday rain or shine during the season, and;

**WHEREAS**, throughout her years of service, Donna was the key resource for institutional knowledge on past contracts, staffing and benefits questions, all under the watchful gaze of her many Mickey Mouses, and;

**WHEREAS**, throughout her career with the city, Donna maintained employment taxes and retirement contributions, and provided snacks and cuddles to any dog that wandered into the building and;

**WHEREAS**, Donna McNally's competence, professionalism and accuracy were cited consistently by independent auditors engaged by the City of Barre to audit their books and records, and;

**WHEREAS**, the Mayor and City Council wish to recognize the selfless example, professionalism and work ethic of Donna McNally, and thank her for her years of service.

**NOW THEREFORE BE IT RESOLVED THAT WE, THE MAYOR AND COUNCIL OF THE CITY OF BARRE, VERMONT**, on behalf of the administration and our citizens extend our most sincere gratitude and respect to Donna McNally for her years of service to our city.

**BE IT FURTHER RESOLVED** that the citizens of the City of Barre, Vermont wish Donna McNally many years of healthy, happy and well deserved retirement.

By order of the City Council of the City of Barre, Vermont on December 7, 2021.

---

Lucas J. Herring, Mayor  
City of Barre, Vermont



# City of Barre, Vermont

*“Granite Center of the World”*

**ACTION ITEM BRIEFING MEMO  
CITY COUNCIL AGENDA ITEM  
CITY COUNCIL AGENDA: 12/07/2021**

**Consent Item No.:**   G   **Discussion Item No.**            **Action Item No.**   

**AGENDA ITEM DESCRIPTION:**

*Authorize Manager to Sign National Opioid Settlement Documents on behalf of the City*

**SUBJECT:**

*Same*

**SUBMITTING DEPARTMENT/PERSON:**

*Carol Dawes, clerk/treasurer*

**STAFF RECOMMENDATION:**

*Approve authorization*

**STRATEGIC OUTCOME/PRIOR ACTION:**

*None.*

**EXPENDITURE REQUIRED:**

*None.*

**FUNDING SOURCE(S):**

*Not applicable.*

**LEGAL AUTHORITY/REQUIREMENTS:**

*Not applicable.*

**BACKGROUND/SUPPLEMENTAL INFORMATION:**

*Vermont is a participating party in two national opioid settlements, and Vermont towns may register to receive funds from the settlements. The exact amounts aren't yet known, but it will be a relatively small amount of money, and spread over 18 years. Each state's amount is determined by the overall sales of opioids in that state. Vermont's estimated amounts are included in the VT Attorney General's Office executive summary (attached). Relevant sections have been highlighted. Using the formulas included in the executive summary and on the tables provided on the AGO's website (see link below), Barre City could receive approximately \$10,000/year for up to 18 years.*

*Funds received have limited uses, which include:*

- *MAT Treatment; Naloxone for overdoses;*

- *Treatment for those with opioid use disorder;*
- *Treatment for mothers and infants with neonatal abstinence syndrome;*
- *Recovery services;*
- *Prevention programs;*
- *Expanding syringe service programs;*
- *Addressing the needs of persons with opioid use disorder or co-occurring conditions who are at risk of, involved in, or transitioning out of the criminal justice system; • Support for first responders; and*
- *Related training; research.*

**LINK(S):**

*Additional information is available on the VT Attorney General's website:*  
<https://ago.vermont.gov/opioid-settlement/>

**ATTACHMENTS:**

*Executive summary from the VT AGO. (relevant sections highlighted)*

**INTERESTED/AFFECTED PARTIES:**

*Barre City residents who are living with addiction, or are in recovery.*

**RECOMMENDED ACTION/MOTION:**

*Authorize the Manager to sign the participation documents for the national opioid settlements.*

**THOMAS J. DONOVAN, JR.**  
ATTORNEY GENERAL

**JOSHUA R. DIAMOND**  
DEPUTY ATTORNEY GENERAL

**SARAH E.B. LONDON**  
CHIEF ASST. ATTORNEY GENERAL



TEL: (802) 828-3171  
<http://www.ago.vermont.gov>

**STATE OF VERMONT  
OFFICE OF THE ATTORNEY GENERAL  
109 STATE STREET  
MONTPELIER, VT  
05609-1001**

To: Speaker Jill Krowinski; President Pro Tempore Rebecca Balint; Jaye Johnson, Governor's Counsel; Senator Randy Brock; Representative Patricia McCoy; Catharine Benham, Joint Fiscal Office; Kristin Clouser, Deputy Secretary of Administration; Senator Jane Kitchel; Representative Mary Hooper; Senator Virginia Lyons; Representative Ann Pugh; Joyce McKeeman, Orange County Assistant Judge; Vermont League of Cities and Towns

From: Deputy Attorney General Joshua Diamond; Assistant Attorney General Jill Abrams

Date: September 14, 2021

Re: Vermont Attorney General's Executive Summary of Opioid Distributors and J&J Settlements

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The Vermont Attorney General's Office has been fighting to end the opioid crisis and hold industry accountable for their role in promoting and profiting from the opioid epidemic. As a result of its efforts, both individually and collectively with State Attorneys General and thousands of other state subdivisions (e.g. cities, towns, and counties) settlements have been reached with Opioid Distributors and J&J.

**The Distributors.** A \$21 billion settlement is being proposed to settle lawsuits by State Attorneys General and thousands of state subdivisions (e.g., cities, towns, and counties) against the three major distributors, McKesson, Cardinal, and Amerisource Bergen (the "Distributors"). Vermont has been in litigation with McKesson and Cardinal, the two largest pharmaceutical distributors into Vermont, for almost 2 ½ years. We allege that the Distributors: distributed large quantities of addictive opioids into Vermont and failed to design and operate effective controls to monitor, identify, report, and prevent the fulfillment of suspicious orders that would create a risk of abuse; colluded in marketing efforts with the opioid manufacturers; and failed to implement effective anti-diversion programs. In so doing, the Distributors violated Vermont's

Consumer Protection Act, created a public nuisance, and otherwise engaged in negligent activities.

In addition to the State's lawsuits, four Vermont towns and cities – Bennington, Brattleboro, Saint Albans, and Sharon – also sued the Distributors.

**J&J.** A \$5 billion settlement is also being proposed to settle lawsuits and investigations by State Attorneys General and thousands of state subdivisions against Johnson & Johnson and Janssen ("J&J"), including those filed by the four Vermont towns and cities.

The Settlement Agreements for both the Distributors and J&J announced in July 2021 (the "SAs") provide ways for states and their subdivisions across the country to receive money. As explained below, the settlement is designed with incentives for states and subdivision to sign on so that the amount of money received is maximized.

This Executive Summary provides: (i) an overview of the settlement funds that Vermont may receive from the Distributors and J&J (ii) details about how Vermont can maximize the payments under the SAs, (iii) the steps needed to effectuate the settlement, (iv) other mechanics needed for the distribution of settlement monies, and (v) injunctive relief that will be imposed by the SAs. Differences between the Distributor and J&J settlements are noted.

## I. The Settlement Funds

### Distributors

Of the \$21 billion total settlement figure:

- \$19,045,346,616 is paid over 18 years for use by states and subdivisions to abate or remediate the opioid crisis.
- \$1.671 billion is paid towards attorneys' fees and costs. This includes attorneys' fees for the thousands of subdivisions who have sued.

The SA provides for other offsets, such as money specifically allocated for Tribes (2.58%). A net amount of approximately \$18.5 billion will be paid to states and their subdivisions.<sup>1</sup>

The annual payments could be deferred within the 18 years if a Distributor suffers significant, demonstrable financial constraints. The SA also provides that the Distributors may advance some payments, subject to a discount rate for early payment.

<sup>1</sup> Additional reductions from the Distributor and J&J settlement amounts may occur for possible claims for reimbursement of opioid-related expenses by Medicaid and costs associated with the administration of the settlement funds that are not otherwise covered by interest generated from settlement funds held in escrow.

**J&J**

Of the \$5 billion total settlement figure:

- \$4,264,615,385 is paid over 10 years for use by states and subdivisions to abate or remediate the opioid crisis.
- \$ 465,384,615 is paid towards attorneys' fees and costs (including attorneys' fees for the thousands of subdivisions who have sued), payment to the Tribes, and potential outstanding liability of J&J pending a decision from the Oklahoma Supreme Court. <sup>2</sup>

**Both Settlements**

The settlements are designed to be allocated in 3 "buckets":

- 15% to state subdivisions to be used to abate the opioid crisis (the "Subdivision Fund");
- 15% to states to remediate for past expenses of the opioid crisis or for future abatement (the "State Fund"); and
- 70% to a statewide abatement fund (the "Abatement Fund").

Each state has been allocated a percentage of the total Settlement Fund based on a formula that considers the number of opioid overdose deaths in the state, the number of people in the state with Opioid Use Disorder, the amount of state opioid sales, and population. Vermont's share of the Distributors settlement is .0284% (well over our .019 of the population), or approximately \$53 million over 18 years. Vermont's share of the J&J settlement is .2876050633% of the settlement proceeds, or a total of \$12,265,249 over 10 years.

**II. Maximizing Vermont's Payment**

The Distributors and J&J SAs are designed to incentivize sign-on by states and their subdivisions with a "Base" amount and four types of "Incentives." These Incentives are labeled A, B, C, and D. The total amount of money that comes into a state (to be shared 15%-15%-70%, as outlined above) depends on the incentive level attained.

**Distributors**

The Base amount is 55 % of the annual payment. The Incentive payments are A (which provides an additional 40% over the 55% Base payment), B (an additional 25% over the Base payment) C (an additional 15% over the Base payment), and D (an additional 5% over the Base payment). Whether a State qualifies for Incentive A, B, or C depends on the percentage of "Litigating" Subdivisions and "Non-Litigating" Primary Subdivisions that have released their claims. A

<sup>2</sup> States that sued J&J will receive reimbursement of their counsel fees from a \$67,307,691 fund. Vermont would receive \$262,047 (which is .3893298238% of the \$67,307,691 "Additional Restitution Amount" being paid to states that did not sue J&J) over Years 1-3 in addition to the \$12,265,249 it will receive from the J&J settlement.

Primary Subdivision is one that has a population of over 10,000. The SA has exhibits that identify each Litigating and Primary Subdivisions.<sup>3</sup>

In Years 1 and 2, all settling states are deemed eligible for the Base plus Incentive A. A state that does not continue to qualify for Incentive A after Year 2 will have its future payments reduced accordingly in Years 3 through 7.

Incentive A is our goal because we receive 95% of our payment every year. For Vermont to receive Incentive A for all 18 years, we need certain entities to sign on to the settlement by May 14, 2024. They are:

- the “Litigating Subdivisions” (Brattleboro, Bennington, Sharon, and St. Albans);
- Vermont towns with a population over 10,000 (Burlington, South Burlington, Colchester, Essex, Essex Junction, Rutland, Milton, and Williston); and
- 12 of our 14 counties (not Grand Isle or Essex).<sup>4</sup>

Any other Vermont subdivision with a population under 10,000 that also signs on will receive its allocated share of the 15% Subdivision Fund. If those other subdivisions do not sign on, their share will go to the 70% Abatement Fund.

Incentives B plus C equal Incentive A. Incentive B (which provides a 25% incentive payment) relates to the number of Litigating Subdivisions that sign on and C (which provides a 15% incentive payment) relates to towns over 30,000 that sign on, plus the number of Litigating Subdivisions that sign on. In Vermont, that would mean that Burlington plus all the Litigating Subdivisions would equal 40%. Incentive D (5% over the Base) begins in Year 6 and is paid to any state in which no subdivisions have brought new litigation or where a subdivision brings a lawsuit after the settlement that does not survive more than 6 months after a Distributor moves to dismiss the case.

There will be a Settlement Administrator that determines the yearly payments, and tells the states, Distributors, and an Enforcement Committee (comprised of settling states and subdivision members) the payment amount for that year 50 days in advance of the payment. States and subdivisions have the right to challenge the Settlement Administrator’s calculations. Challenges must be made 21 days in advance of the payment date.

The effective date of the SA is April 2, 2022. If a state’s consent judgment (the document filed with the Court by the Attorney General regarding our agreement to settle and release our claims against the Distributors) has been entered by the Court by that time, the funds will be released to the state, as well as to the subdivisions that have released their claims. If the Consent Judgement has not yet been entered, the funds will be paid 10 days after its entry.

<sup>3</sup> See Exhibits C and G.

<sup>4</sup> Subdivisions that do not sign on to the SA by January 2, 2022, and wait until May 14, 2024, will forgo receiving direct payments in years 1 and 2. Such payments will revert to the Abatement Fund. *Infra.*, section IV.



The payment date for Year 2 is July 15, 2022, and subsequent annual payments will also be made on July 15.

The Distributors may terminate the SA with a state whose consent judgment has not been entered by Oct. 2, 2022, or whose consent judgment was disapproved by the court and the time to appeal expired.

### **J&J**

The SA provides 11 payments over 10 years, with 2 payments in 2022. The Base payment is 45% of the total and the Bonus is 55%. Similar to the Distributors' SA, there are four different types of Bonus payments identified as A, B, C, and D.

J&J must make its first two payments in July 2022, both of which are base payments. It is noted that while the Distributors provide the maximum payments to all states for 2 payment years, J&J does so only for the first payment year. However, as explained below, it is possible for Vermont to receive its payments for Years 1-4 on an accelerated basis.

Bonus A, which amounts to 50% of the total annual payment, requires sign-on of all Litigating Subdivisions and Nonlitigating Subdivisions with a population over 10,000. This includes the same subdivisions identified for the Distributors.<sup>5</sup> States and their subdivisions may receive immediate acceleration of base and incentive payments 1-4 upon delivery of settlement agreements and releases of Litigating Subdivisions and Nonlitigating Subdivisions with a population exceeding 10,000 "within 90 days of notice, on or after the Effective Date." Assuming Vermont qualifies for Bonus A, it could receive \$6,547,167 (payments 1-4) within 90 days after Effective Date, which is approximately July 2022. The remaining payments (5-11) would resume in 2025 and continually annually thereafter.

Under Bonus B, a state can get 60% of the Bonus A payment (30% of the total) if all Litigating Subdivisions sign on but can qualify for a portion of Bonus B if Litigating Subdivisions representing 75% of the State's Litigating Subdivisions sign on. There is a sliding scale for the Bonus B payment based on resolution of Litigating Subdivisions' opioid liability claims.

Under Bonus C, a state can get 40% of Bonus A payment (20% of the total). There is a sliding scale based on resolution of the Litigating and Non-Litigating Primary Subdivisions (defined as 30,000 or more). It is in 2 parts. Under the first, a state can receive up to 75% of Bonus C if Litigating and Non-Litigating Primary Subdivisions representing 60% of the Primary Subdivisions' population sign on (above 30k population). Under Part 2, if the State already qualifies under Part 1, it can get an additional 25% of Bonus C if all 10 of its largest subdivisions, by population, sign-on.

Under Bonus D, a state gets an additional 5% of the total available payments starting in Year 5 if no Covered Special Districts in a state filed lawsuits after the Effective Date or survive a motion

<sup>5</sup> *Supra.*, at p. 4 above.

to dismiss. Covered Special Districts are school, hospital and fire districts subject to certain population thresholds. Vermont has no qualifying Covered Special Districts, and therefore, we should receive Bonus D.

J&J's annual payments are due on July 1 in each year.

J&J may terminate the SA with a state whose consent judgment has not been entered by Oct. 2, 2022, or whose consent judgment was disapproved by the court and the time to appeal expired.

### III. Necessary Steps Before Settlement Occurs

#### **A. Key Trigger Dates and Sign-on to the Distributors and J&J Settlements by the State and its Subdivisions**

The SAs sign-on are designed in two phases (with the goal of getting maximum participation of states and subdivisions) which are conditions to the Distributors' and J&J's agreements to consummate the settlements. The timing and steps are as follows:

##### **1. State Sign-on**

By August 21, 2021, each state must inform the Distributors and J&J whether it agrees to settle. Vermont provided such notice of its agreement to settle. On Sept. 4, 2021, the Distributors and J&J determined there are enough states signing on to move forward.

##### **2. Subdivision Sign-on**

Non-Litigating and Litigating Subdivisions both have the opportunity to become "Participating Subdivisions." It is in the interest of all states to get maximum subdivision participation so that the Distributors and J&J go forward with the settlement. Therefore, Litigating and Non-litigating Primary Subdivisions should sign onto the SAs before January 2, 2022.

By September 19, 2021, the States will send written notice of the opportunity to participate in the settlements to the Litigating Subdivisions ( Bennington, Brattleboro, Sharon, and St. Albans) and the non-litigating subdivisions listed in Exhibit G to the SAs.<sup>6</sup> Exhibit G provides the calculation of the relative allocation of funds available to the respective subdivision as a portion of the 15% subdivision settlement bucket. Barre City registered 9/27/21

To help facilitate the acceptance of the settlement by the Distributors and J&J Litigating and Non-Litigating subdivisions with a population over 10,000 should become a "Participating Subdivision," by executing the Subdivision Participation Form (Exhibit. K to the SAs and

<sup>6</sup> . Exhibit G essentially comprises every Vermont City and Town along with 12 out of the 14 counties (Essex and Grand Isle counties are excluded).

attached to this memo) and return it to the Settlement Fund Administrator by Jan. 2, 2022. Exhibit K says that the subdivision agrees to the terms of the SAs relating to subdivisions, releases its claims against the Released Entities (defined in the SAs), the subdivision will use any monies received for Opioid Remediation Uses (listed in Exhibit E and discussed below), and that it submits to the jurisdiction of the court where the State will file its Consent Judgment (Chittenden County Superior Court). The court has jurisdiction for the limited purpose of overseeing the execution of the agreement.

Vermont subdivisions with populations under 10,000 will be allocated modest sums as part of the subdivision bucket.<sup>7</sup> If they sign a release, they will receive those sums directly. If they do not sign a release, the sums allocated to them will go to the Abatement Fund.

A subdivision can still become a Participating Subdivision after Jan. 2, 2022, but it will receive fewer payments than it otherwise would have.

States across the country must inform the Distributors and J&J, by January 17, 2022, if there is sufficient subdivision participation to proceed. Whether the numbers are “sufficient” is determined by a formula in the SAs that adds together the subdivisions of all states. The Distributors and J&J will again consider whether to move forward with the SAs after learning how many subdivisions across the country will join the settlement. The Distributors and J&J determine whether sign-on participation is sufficient by February 1, 2022.

As set forth above, 12 out of 14 Vermont counties may receive a portion of the subdivision funds despite Vermont’s unique county governance structure, which is limited to the operation of county courts. Those funds may be contributed to the Abatement Fund so long as the side judges sign releases and directs those funds accordingly.

#### **IV. Other Mechanics for Distribution of Monies**

The SAs provides a default mechanism for distributing the Abatement Fund that comprises 70% of the settlement monies. The default mechanism requires the State to designate an agency that will request the monies for approved purposes. Those approved purposes can be found at Exhibit E to the SAs, which is attached to this memo.<sup>8</sup> These approved purposes include, but are not limited to:

- MAT Treatment; Naloxone for overdoses;
- Treatment for those with opioid use disorder;
- Treatment for mothers and infants with neonatal abstinence syndrome;

<sup>7</sup> . See Exhibit G for percentages attributed to the requisite subdivisions that are allocated from the 15% Subdivision bucket.

<sup>8</sup> It is noted that various Vermont agencies and departments provided substantial input into the list of approved abatement purposes. These include the Vermont Department of Health, Vermont Department of Public Safety, and Blueprint for Health.

- Recovery services;
- Prevention programs;
- Expanding syringe service programs;
- Addressing the needs of persons with opioid use disorder or co-occurring conditions who are at risk of, involved in, or transitioning out of the criminal justice system;
- Support for first responders; and
- Related training; research.

In addition, an Advisory Committee must be established to make recommendations to the designated agency for spending of the Abatement Fund. The SAs require that the Advisory Committee be comprised of an equal number of both state and subdivision representatives. The SAs also require that the Advisory Committee have written guidelines for the appointment, removal, and terms of service for its members; a meeting schedule; and a process for receiving input from the cities and town regarding their needs and proposals for abatement. The Settlement Agreement is silent as to who is the assigning authority for the Advisory Committee.<sup>9</sup>

## **VI. Key Injunctive Terms**

### **Distributors**

In addition to the money, we obtained key injunctive terms so that the Distributors' current behavior does not continue. The injunctive relief terms prohibit the shipping of suspicious orders and implement a system designed so regulators know where the drugs are going. It must be put into place by July 2, 2022.

Here is an overview that will be incorporated into court orders requiring Cardinal, McKesson, and AmerisourceBergen to:

- Establish a centralized independent clearinghouse to provide all three distributors and state regulators with aggregated data and analytics about where controlled substances are going and how often, eliminating blind spots in the current systems used by distributors;
- Use data-driven systems to detect suspicious opioid orders from customer pharmacies;

<sup>9</sup> It is believed that designation of the respective state agency and creation of Advisory Committee can be established by either legislation or an executive order. While this Memorandum does not address the Purdue Bankruptcy, it is contemplated that a similar mechanism will be required for the disbursement of funds for opioid abatement. Other criteria under the terms of the proposed bankruptcy discharge plan include a chair for the advisory committee that is non-voting, representatives who have expertise in areas of public health, substance abuse, and health care equity, and the requirement to meet at least four times annually.

- Terminate customer pharmacies' ability to receive shipments, and report those companies to state regulators, when they show certain signs of diversion;
- Prohibit shipping of and report suspicious opioid orders;.
- Prohibit sales staff from influencing decisions related to identifying suspicious opioid orders; and
- Require senior corporate officials to engage in regular oversight of anti-diversion efforts including the appointment of Chief Diversion Control Officer to oversee injunctive Controlled substance Monitoring Program.

### **J&J**

The injunctive terms include the following:

- J&J will not manufacture or sell any opioids for distribution in the U.S. (except Nucynta because it has an existing manufacturing contract with another company);
- It is not permitted to promote any opioid or opioid product, including products used for the treatment of opioid-induced side effects;
- It is not permitted to promote the treatment of pain except with non-opioids like Tylenol and Motrin; and
- J&J will not directly or indirectly provide financial or other support to a third party that promotes opioids, opioid products or products that treat opioid-induced side effects.



# ● *City of Barre, Vermont*

## *“Granite Center of the World”*

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To: Mayor Lucas Herring and the Barre City Council

From: Steven Mackenzie, P.E., City Manager

Re: Department Head Reports

Report Date: December 3, 2021

In order to keep you informed of the Department activities of the office, I'm forwarding this report of activities of the City staff for the previous Friday - Thursday. If there are any additional questions please do not hesitate to ask.

### **1. CLERK/TREASURER'S OFFICE:**

- Reconciliations of the VT COVID Arrearage Assistance Program (VCAAP 2) continue. Final payment has been received, but there are errors, so we will need to work with the state to get things straightened out. Those administering the program have been extremely difficult to reach, so reconciliations may take a while.
- A similar program is expected to be offered in the near future for assistance with property taxes.
- Working with the planning committee for the proposed Central VT Career Center School District. The articles of agreement are being developed, and creation of the district will be voted on at Town Meeting Day. All 18 sending towns will need to vote on the creation of the district. There are questions about the proper way to hold such an election across so many communities, and how to tally the ballots. Working with the Secretary of State's office to research, and will be attending the December 15<sup>th</sup> State Board of Education meeting at which the articles will be discussed, and possibly approved before moving forward to a vote.
- The legislature is expected to pass emergency legislation at the beginning of the session to allow the same elections alternate procedures as were put in place last year, so as to be prepared to hold safe Town Meeting elections. Regardless of the proposed emergency legislation, Barre City will likely put the same safety measures in place we used last year.

## 2. BUILDING AND COMMUNITY SERVICES:

- The Men’s Basketball League kicked off their season on Sunday with a game in the AUD.
- On Monday morning, I met with a technician from New England Air regarding the thermostat rooftop AC unit repair at City Hall.
- Also on Monday, I participated in a zoom meeting with the Manager, Bill Ahearn and Rob Strachan regarding the City Hall/Opera House power concerns.
- BYSA basketball began their season on Monday evening with practices in the AUD. They also had practices on Tuesday, Wednesday and Friday evenings.
- Safety-Kleen held a public informational meeting on Monday evening in Alumni Hall.
- The Vermont Food bank held the VeggieVanGo event on Tuesday in the Civic Center parking lot.
- The DMV held CDL testing on Tuesday and Wednesday in the Civic Center parking lot.
- We had three private basketball rentals in the AUD on Tuesday, Wednesday and Thursday afternoons and evenings.
- On Wednesday, I met with a technician from New England Air regarding the installation of some new parts for boiler number two at City Hall.
- On Thursday, I met with two technicians from Vermont Heating and Ventilating regarding the control system for the heating plant in Alumni Hall.
- Also on Thursday, I attended a zoom meeting regarding the HVAC control system at the Public Safety Building.
- The City Manager search committee met on Thursday evening in Alumni Hall.
- The Zen Archery Group met on Thursday evening in the AUD basement.
- The cemetery had two full burials during the week and prepared lots for two more full burials scheduled for next week.
- We only had two FTEs in the Facilities Department this week due to vacation and medical leave absences. Both FTEs were assigned to the BOR on “staggered” shifts. I did utilize the one part time employee from the Cemetery Department to assist me with setting up the Alumni Hall space for meetings and taking care of the AUD for basketball when he wasn’t assisting with burials.

### 2a. RECREATION:

- Attended Vermont Recreation and Parks Association C.E.U. training as well as the Quarterly meeting via zoom.
- Invoices were prepared and sent down to City Hall for processing for November Civic Center rentals.
- Spent time with Tech Support on the new scheduling software and continued the build and scheduling. This process continues as there is a lot to enter and learn as event times change, etc.
- Busy week as SHS Hockey, B.Y.S.A. Basketball, Men’s League Hockey and a few smaller rentals began this week. Scheduled an event in Alumni Hall for WCMH. Checking on COVID policies, etc. with the groups. Added more signs that masks are required at the B.O.R. At this time spectators are allowed but a reminder that masks must be worn in the stands was warranted.

- Attended a zoom session with V.R.P.A. members pertaining to COVID rules at ice rinks in VT, touching base for updates as the high school season begins.
- Usual public skating personnel scheduling, running the admissions to and from City Hall for processing and checking on the program.
- Worked on developing a drop in Pickleball program. The AUD will need to have temporary lines applied to the floor and nets will soon be on order. Nights at the AUD are filled with basketball but some daytime and sporadic weekends will be scheduled.
- Created and posted the flyer on Sunday Open Gym time that begins on the 12<sup>th</sup> of December. This is sponsored by the Mutuo Club. Updated social media.
- Phone calls especially on the rink, basketball, emails, etc.

### **3. DEPARTMENT OF PERMITTING, PLANNING AND ASSESSING:**

#### **Planning – Janet – the highlights (Monday through Friday):**

- Obtained the final documentation needed for the ERSA Trail Grant application with the Cow Pasture Committee, and uploaded them, and submitted the grant application before the deadline of Monday night at 5 pm. We have since received acknowledgement of receipt, and that review is now being undertaken;
- Put the Efficiency Vermont Free Residential Savings kit information on the energy webpage and asked Jody to add to the scroll with a link taking the user to the committee webpage. Have 250 postcards to leave around City Hall and elsewhere;
- Completed the annual uploads of audit forms for two years (the state did not ask for them last year during Covid, therefore we are getting caught up now) for the 5 long-term deferred loans from closure agreements as a result of past VCDP implementation grants. Each year, Highgate Apts, Lincoln House, Summer St Housing, ReSource, and CVCLT now Capstone – these 5 entities’ financial audits must be obtained, reviewed to be sure they continue to account for these long-term deferred loans (as the City was the pass-through grantee for them) and upload them into the State’s GEARS system – 8 of 10 have been submitted;
- Met with the Planning Commission Chair to set the Commission agenda for next week’s meeting Thursday night;
- Assisted the Energy committee in finalizing their agenda for their special meeting on Wednesday night;
- Permit Administrator work: see below;
- Assessor work – see below;
- Answering questions, phone calls, assisted fellow staff, timesheets, weekly report write-up, etc.

#### **Permitting – Janet – the highlights (Monday through Friday):**

- Permits this week include:
  - 1 new vacant building registration verified by Code Enforcement at 90 Railroad Street
  - 1 electrical permit
- Input address changes to both Permitting and Code Enforcement databases;
- Updated databases for a late FY22 rental registration received this week;
- Wrote memo with backup for the DRB (Development Review Board) open position;
- Meet with Dep. Fire Chief daily for building permits and field observations;
- Assisted Deputy Fire Chief with questions on vacant properties, what we had in our files;



- Copied files and emailed copies to attorneys, researchers, etc.

**Assessing Clerk – Kathryn (Monday through Friday):**

- Regular office tasks: permit copies into databases, address changes, mapping updates and sending information to our GIS company from maps filed in the clerk's office; filing, checking Grand List items, Street numbers, corrections, e-mail messages, phone calls, etc.;
- Processed 6 property transfer returns this week for input into all systems;
- No homestead downloads this week – year to date total is 1,759;
- Sent out 5 map copies and 7 lister cards for those requesting them;
- Prepared PVR form for E&O's for homestead changes for the assessor and city clerk to sign to be filed in the back of the Grand List books found in the clerk's vault and the Assessing office;
- Continue the Annual E911 mapping update to include proofing their maps of our 911 addresses and updating any changes needed;
- Continue working on reviewing software and the grand list in preparation for the eventual new state computer system;
- Finished compiling and distributed the November property transfer list to all departments for updating everyone's information;

**Interim Assessor-Janet – the highlights (Monday through Friday):**

- Continue working on getting the grievance change information into the assessing software;
  - Working on E&O (Errors and Omissions) list for early December presentation to Council;
  - Department Director continuously checking assessor email and phone inquiries;
  - Department Director also sending out lister cards upon inquiry.
- ✓

#### 4. DEPARTMENT OF PUBLIC WORKS:

##### Wastewater Treatment Facility

- ✓ 11-29 Unplug Heat Exchanger
- ✓ 11-30 Unplug Grit Pump
- ✓ 12-01 Replace Motor on Chanel Monster
- ✓ Total Gallons of Wastewater thru Plant 16.834 Million Gallons, Solids pumped to Digester 9683 Gallons, Solids out of Digester Beds 142.98 Cubic Yards, Solids removed from Drying Beds 80 Yards into 2 Truck from Canada
- ✓ 4 Staff workers

##### Sewer Department

- ✓ 11-26 Check N Main Pump Station
- ✓ 11-27 Check N Main Pump Station
- ✓ 11-28 Check N Main Pump Station
- ✓ 11-29 Check N Main Pump Station
- ✓ 11-30 Check N Main Pump Station, sewer maintenance, meeting at City Hall working with Eng. Tech
- ✓ 12-01 Check N Main Pump Station, WWTP clean out Digester

##### Water Treatment Facility

- State required lab testing for compliance, Chemical tank/ chemical feed monitoring, Outdoor Buildings/Grounds Maintenance, Indoor Cleaning/Housekeeping
- ✓ 11-29 Distribution Chlorine Residuals – 3 sites, Distribution pump station check -2 sites, Plant cleaning/Housekeeping
  - ✓ 11-30 Source Protection Monitoring, weekly vehicle inspection Truck #36, lawn mower deck repair, Plant cleaning/Housekeeping
  - ✓ 12-01 Distribution Chlorine Residuals – 3 sites, Distribution pump station check -2 sites, weekly generator inspection, Iron and manganese testing, Monthly fire extinguisher inspection, Monthly eye wash / emergency shower operation
  - ✓ 3 Staff workers

##### Water Department

- ✓ 11-26 None
- ✓ 11-27 Hydrant struck, shut off
- ✓ 11-29 West Hill tank, water maintenance, shut off hydrant at WWTP work on hydrant, Salt WWTP & WTP, Winter Meadow hydrant repair, paperwork & service maintenance
- ✓ 11-30 Plow WTP with #31, Winter Meadow hydrant repair, paperwork, 8 Meadowcrest Lane (BT) replace meter, shop maintenance and service maintenance
- ✓ 12-01 WWTP Clean out Digester
- ✓ 2 Staff workers

##### Street Department

- ✓ 11-26 Salt Streets and salting, plow sidewalk's
- ✓ 11-27 Plow streets
- ✓ 11-28 Salt parking lots
- ✓ 11-29 Salt roads & parking lots, put chains on trucks, put hammer on backhoe, salt sidewalks and Pearl S. ped-way, put out sand barrels, clean truck #29, put out grade stakes for plowing, paperwork, answered emails, check complaints, maintenance on truck #24, swap out Bob Cat #1 tires, salt and sand sidewalk's, fix chains on Bob cat #1, paint body on truck #24, maintenance on truck #40, clean p tool room at garage, plow salt and sand WWTP & WTP, maintenance to Police Dept. K9 vehicle, Fire Dept. E-3 and truck #29, work in DPW yard with John Deer K524, remove shop trash, clean off Volvo Excavator, chain up truck #23 & 24
- ✓ 11-30 move concrete to Farwell St. site break with backhoe & hammer, show employee downtown plow route, grease Bob Cats 1 & 2, bring saw to Hop Cemetery burn brush @ Farwell St. site, paperwork, work planning, shop maintenance, maintenance to DPW #24, winter maintenance, Plow N Seminary St. sidewalk, plowing WTP, maintenance #21, #30 and Fire Dept. E-3
- ✓ 12-01 Salt & plow streets, mix sand and salt together, break up concrete with backhoe and hammer then push up grout pile on Farwell St., fuel up trucks and equipment, work on winter equipment tire chains, fix radio in Bob Cat 1., put signs out on Spaulding St., patch pot hole on Scampini Square, paperwork, clean backyard, check complaints, pick up table on Pearl St Pedway, cleaned trucks, shop maintenance, repairs to truck 31 and Fire Dept. E-3

## 5. FINANCE DIRECTOR:

- Participated in a discussion regarding vehicle conditions, strategizing for replacement or repairs, and leasing opportunities
- Reviewed FY21 draft audit report from auditors
- Prepared the Management Discussion and Analysis (MDA) documents that accompanies the audit report
- Attended the City council meeting
- Distributed leave time report to staff
- Processed quarterly budget transfers
- Reviewed and distributed the FY22 Budget vs Actual report along with a “watch list” for line items of concern to the Department Heads
- Updated Bond vs Actual spreadsheet
- Discussed with finance team members items regarding the calendar year end processes and timing of required reports (ie. W2's & 1099's)
- Finalized ARPA revenue loss calculation, to be reviewed with the City Manager
- Reviewed AP Invoices

**6. DEPARTMENT OF PUBLIC SAFETY:**

**6a. FIRE DEPARTMENT:**

Weekly Fire Activity Report to follow this memo.

**6b. POLICE**

Police Media Logs to follow this memo.

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
21BA010710	12/02/21 06:37	Welfare Check	Hill St	
21BA010709	12/02/21 06:33	Directed Patrol - Motor Vehicle	Prospect Street	
21BA010708	12/02/21 06:27	Alcohol Offense	Parkside Ter	
21BA010707	12/02/21 05:05	Parking - Winter Ban - Towing	Fourth St	
21BA010706	12/02/21 00:09	Prisoner	Fourth St	
21BA010705	12/01/21 23:59	Threats/Harassment	Cottage St	An Officer spoke with a resident concerning threatening messages.
21BA010704	12/01/21 23:39	Domestic Disturbance	S Main St	
21BA010703	12/01/21 23:04	Suspicious Event	Park Street	
21BA010702	12/01/21 22:59	Suspicious Vehicle	Merchant St	
21BA010701	12/01/21 23:01	Overdose	Eastern Avenue	
21BA010700	12/01/21 22:57	911 Hangup	Plain St	Domestic Assault on Plain St, one subject arrested and lodged at BCPD
21BA010699	12/01/21 22:18	911 Hangup	Plain St	911 hang up call on Plain St
21BA010698	12/01/21 19:22	Intoxication	S Main St / Ayers St	Report of an intoxicated subject on S Main St
21BA010697	12/01/21 19:00	Prisoner	Fourth St	
21BA010696	12/01/21 18:50	Animal Problem	VT Rt 62 / Barre City Line	
21BA010695	12/01/21 18:03	Prisoner - Lodging/Releasing	Fourth St	Prisoner lodging at PD
21BA010694	12/01/21 17:49	Property - Lost	Beckley St	Property reported lost at PD
21BA010693	12/01/21 17:28	Robbery	S Main St	Assault & Robbery at the Hollow Inn
21BA010692	12/01/21 17:03	Disturbance	Church Street	Report of a disturbance on Church St
21BA010691	12/01/21 16:30	Accident - Property damage only	Tremont St	
21BA010690	12/01/21 16:21	Larceny - Retail Theft	N Main St	
21BA010689	12/01/21 16:09	Intoxication	Elm Street	public assist barre city
21BA010688	12/01/21 15:46	TRO/FRO Service	Fourth St	TRO service barre city
21BA010687	12/01/21 14:54	Parking - General Violation	Spaulding Street	parking problem spaulding street
21BA010686	12/01/21 14:33	Mental Health Issue	Richardson Road	Mental Health Issue on Richarson Road
21BA010685	12/01/21 14:31	Suspicious Event		
21BA010684	12/01/21 14:28	Suspicious Event	N Main St	Suspicious Event on North Main Street

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
21BA010683	12/01/21 14:11	Vandalism	12-7-2021 Council Chatot St / Bergeron St	Packet vandalism barre city page 94
21BA010682	12/01/21 13:57	Welfare Check	Richardson Road	
21BA010681	12/01/21 13:37	Directed Patrol - Motor Vehicle	Maple Ave / Union St	Directed Patrol on Maple Ave.
21BA010680	12/01/21 13:31	Directed Patrol - Motor Vehicle	South Main St	directed patrol s main st
21BA010679	12/01/21 12:43	Suspicious Event	S Main St	suspicious event s main st
21BA010678	12/01/21 12:34	Welfare Check	Merchant St	
21BA010677	12/01/21 12:13	Accident - Property damage only	Washington St	
21BA010676	12/01/21 12:02	Directed Patrol - Motor Vehicle	Church St / Washington St	directed patrol church st
21BA010675	12/01/21 11:47	Drugs - Intel received	Church St	drug intel barre city
21BA010674	12/01/21 09:27	Suspicious Event	Route 12	
21BA010673	12/01/21 09:25	Larceny - from Building	N Main St	larceny n main st
21BA010672	12/01/21 09:05	Parking - General Violation	Spaulding Street	parking problem spaulding street
21BA010671	12/01/21 07:38	Welfare Check	Richardson Road	welfare check richardson road
21BA010670	12/01/21 01:18	Parking - Winter Ban - Ticket	Fourth St	Winter Ban.
21BA010669	11/30/21 23:23	Traffic Stop	N Main St #	Traffic stop for defective equipment on N Main St
21BA010668	11/30/21 23:01	911 Hangup	Berlin St	911 hang up on Berlin St
21BA010667	11/30/21 22:49	Mental Health Issue	Canal St	Mental Health Issue on Fourth Street.
21BA010666	11/30/21 20:23	Suspicious Event	High Holborn St	Suspicious event on High Holburn
21BA010665	11/30/21 19:38	Traffic Stop	N Main St	Traffic Stop for using a cell phone while driving on North Main Street
21BA010664	11/30/21 19:09	Alarm - Security	South Main St	Security alarm on S Main St
21BA010663	11/30/21 19:02	Motor Vehicle Complaint	east montpelier rd/ hope cemetary	Motor Vehicle Complaint on Maple Ave.
21BA010662	11/30/21 18:10	Suspicious Event	N Main St	Suspicious event at Beverage Baron
21BA010661	11/30/21 17:30	Threats/Harassment	Highgate Dr #1	Alleged TRO violation at Highgate Apts
21BA010660	11/30/21 17:18	Threats/Harassment	Fourth St	Harassing Text Messages on Mill Street.
21BA010659	11/30/21 17:15	Suspicious Event	Woodland Dr	Road Rage incident on Woodland Ave.
21BA010658	11/30/21 16:28	Mental Health Issue	Quality Inn	
21BA010657	11/30/21 15:39	Assist - Public	Fourth St	
21BA010656	11/30/21 15:29	Assist - Agency	S Main St	VSP requested assistance with a consent search on S Main Street
21BA010655	11/30/21 13:23	Threats/Harassment	N Barre Manor	Online scam reported on N Main Street.
21BA010654	11/30/21 13:13	Fire - Rescue / MV Accident	N main st/ berlin st	Accident on Berlin Street

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
21BA010653	11/30/21 12:48	Prisoner - Lodging/Releasing	12-7-2021 Council Fourth St	Packet Prisoner Released to WCSD page 95
21BA010652	11/30/21 12:10	Subpoena Service	Averill St	Subpoena Service for WCSA's office
21BA010651	11/30/21 10:58	Assault - Simple	South Main St	Assault at the Hollow Inn
21BA010650	11/30/21 10:43	Traffic Stop	Maple Ave / Seminary St	Traffic stop for operating the wrong way on Warren Street
21BA010649	11/30/21 10:22	Traffic Stop	Bugbee Ave	Traffic stop for vehicle not inspected on Bugbee Ave
21BA010648	11/30/21 09:46	Prisoner	Fourth St	
21BA010647	11/30/21 09:45	Prisoner - Lodging/Releasing	Fourth St	Lodged prisoner on warrant
21BA010646	11/30/21 07:14	Assist - Public	N Main St	public assist n main st
21BA010645	11/30/21 05:43	Suspicious Person	Merchants Row / Prospect St	
21BA010644	11/30/21 03:27	Assist - Other	N Main St	assist other barre city
21BA010643	11/30/21 03:12	Prisoner	Fourth St	
21BA010642	11/30/21 02:59	Prisoner	Fourth St	
21BA010641	11/30/21 02:51	Noise	Highgate Apartments	Noise complaint Highgate Apartments.
21BA010640	11/29/21 22:02	Suspicious Person	Berlin St	Suspicious Person on Berlin Street.
21BA010639	11/29/21 21:16	Domestic Disturbance	Hollow Inn	Domestic Disturbance on South Main Street
21BA010638	11/29/21 20:40	Assault - Aggravated	Bromur Street	
21BA010637	11/29/21 20:26	Suspicious Vehicle	Cow Pasture	Suspicious Vehicle on Maplewood Ave
21BA010636	11/29/21 20:08	Traffic Stop	S Main St #	Traffic stop on S Main St, operator cited for DLS
21BA010635	11/29/21 19:19	Assist - Public	Cottage St	Mental Health Issue on Cottage Street
21BA010634	11/29/21 17:43	Mental Health Issue	Pearl St Ext	Mental Health Issue on Pearl Street Ext
21BA010633	11/29/21 17:07	Disturbance	Highgate Dr	Disturbance at Highgate Apts
21BA010632	11/29/21 16:21	Supervisory Duties - Case review	Fourth St	Supervisory Duties- Case Review
21BA010631	11/29/21 16:01	Disturbance	N Seminary St	Disturbance on North Seminary
21BA010630	11/29/21 15:34	Larceny - from Building	Ayers St	Reported stolen phone on Ayers Street
21BA010629	11/29/21 15:23	Needle Disposal	Blackwell St	Needle disposal on Blackwell Street
21BA010628	11/29/21 13:57	Accident - Non Reportable	N Main St	Report of accident in parking lot on N Main Street.
21BA010627	11/29/21 13:37	Directed Patrol - Motor Vehicle	Washington St / Bolster Ave	Directed patrol on Washington Street
21BA010626	11/29/21 12:53	Threats/Harassment	Highgate Dr / Skyline Dr	Threats on Highgate Drive
21BA010625	11/29/21 11:41	Welfare Check	Hill St / Ayer St	Welfare check on Hill Street.
21BA010624	11/29/21 11:39	Assist - Agency	Barre City Police Dept.	Agency assist

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
21BA010623	11/29/21 08:12	Alarm - Security	12-7-2021 Council N Main St	Packet Alarm on Main Street page 96
21BA010622	11/29/21 07:56	Traffic Stop	Washington St / Barre Town Line	Traffic stop for vehicle not inspected on Washington Street.
21BA010621	11/29/21 07:31	Traffic Stop	Washington St / Barre Town Line	Traffic stop for no registration displayed on Washington Street
21BA010620	11/28/21 23:24	Disorderly Conduct	Youth Triumphant	Pedestrian Ticketed For Causing A Safety Risk By Crossing North Main Street Illegally.
21BA010619	11/28/21 23:18	Noise	East St	Barking Dog Complaint On East Street
21BA010618	11/28/21 22:16	Traffic Stop	Prospect St	Traffic stop for defective equipment on Prospect St
21BA010617	11/28/21 21:36	Assist - Public	Fourth St	Citizen assist.
21BA010616	11/28/21 21:25	Property - Lost	Washington St	Lost Property On Washington Street
21BA010615	11/28/21 19:26	Assist - Public	N Main St	Citizen assist
21BA010614	11/28/21 16:35	Suspicious Event	Hollow Inn	Suspicious Event at the Hollow Inn
21BA010613	11/28/21 16:19	Assist - Public	Main St	Public Assist on Main Street
21BA010612	11/28/21 15:51	Traffic Stop	N Main St/ First St	Traffic Stop on Main Street
21BA010611	11/28/21 15:42	Assist - Public	Fourth St	
21BA010610	11/28/21 15:37	Assist - Public	South Main St	Citizen assist at the PD
21BA010609	11/28/21 15:12	Directed Patrol - Motor Vehicle	Beckley St / Olliver St	Directed patrol on Beckley Street
21BA010608	11/28/21 14:46	Disorderly Conduct	N Main St	Disorderly conduct on N Main Street.
21BA010607	11/28/21 14:30	Assault - Simple	Brook St	Report of disturbance on Brook Street.
21BA010606	11/28/21 13:37	Parking - General Violation	Colombe Pl	Parking Violation on Colombe Place
21BA010605	11/28/21 11:52	Mental Health Issue	Fourth St	Mental health issue at PD via phone
21BA010604	11/28/21 11:47	Mental Health Issue	Fourth St	Mental health issue at PD
21BA010603	11/28/21 11:09	Supervisory Duties - Case review	Fourth St	Supervisory Duties- Case Review
21BA010602	11/28/21 09:58	Traffic Stop	Merchant St / Warren St	Traffic stop for speeding for Merchant Street
21BA010601	11/28/21 09:44	Directed Patrol - Motor Vehicle	Merchant St	Directed patrol on Merchant Street for traffic enforcement.
21BA010600	11/28/21 08:11	Domestic Disturbance	Kent Pl	Domestic Disturbance on Kent Place
21BA010599	11/28/21 05:06	Mental Health Issue	Fourth St	Harassment at the PD
21BA010598	11/28/21 00:32	Disturbance	Keith Ave	Domestic Disturbance on Keith Avenue
21BA010597	11/28/21 00:18	Directed Patrol - Motor Vehicle	Washington St / Church St	Directed patrol/Speed Enf. on Washington St.
21BA010596	11/27/21 22:54	Assist - Public	Westwood Pkwy	Citizen assist
21BA010595	11/27/21 22:50	Larceny - Retail Theft	N Main St	Retail theft at Cumby's
21BA010594	11/27/21 22:20	Suspicious Person	N Main St	Violation of Conditions of Release on North Main Street



Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
21BA010593	11/27/21 22:34	Welfare Check	12-7-2021 Council N Main St	Packet Welfare check at N. Barre Manor page 97
21BA010592	11/27/21 21:45	Assist – Motorist	Currier Park / North St	Motorist Assist on North Street.
21BA010591	11/27/21 21:05	Traffic Stop	Nelson St	
21BA010590	11/27/21 20:59	Assist - Agency	Pitkin Ct	Assist to Montpelier PD
21BA010589	11/27/21 20:50	Eluding Police	Park St	
21BA010588	11/27/21 20:26	Assist - Agency	Fourth St	Assist VSP with attempting to locate stolen vehicle
21BA010587	11/27/21 19:30	Traffic Stop	S Main St	
21BA010586	11/27/21 19:05	Assist - Public	Fourth St	Public assist
21BA010585	11/27/21 18:05	Assist - Agency	Colby St	Man hole cover dislodged on Colby St.
21BA010584	11/27/21 17:52	Directed Patrol - Motor Vehicle	Washington St	Directed patrol on Washington Street.
21BA010583	11/27/21 17:45	Assist - Agency	N Main St	Assisted BTPD
21BA010582	11/27/21 17:41	Traffic Stop	Washington St / Bolster Ave	
21BA010581	11/27/21 17:29	Directed Patrol - Motor Vehicle	Merchant St	Directed patrol on Merchant St.
21BA010580	11/27/21 17:05	Assist - Public	Main St	Led Christmas Parade
21BA010579	11/27/21 16:43	Welfare Check	Camp St	Suspicious male reported on Camp St.
21BA010578	11/27/21 16:33	TRO/FRO Service	Fourth St	TRO Service on Fourth Street
21BA010577	11/27/21 16:06	Larceny - Retail Theft	S Main St	assist other barre city
21BA010576	11/27/21 15:23	Traffic Stop	washington st/ barre town line	Traffic stop for speeding on Washington Street.
21BA010575	11/27/21 15:01	Traffic Stop	East Barre Rd	Traffic stop for vehicle not inspected on Washington Street.
21BA010574	11/27/21 14:57	Traffic Stop	Washington St, Barre Town Line	Traffic stop for vehicle not inspected on Washington Street.
21BA010573	11/27/21 14:48	Traffic Stop	washington st/barre town line	Traffic stop for speeding on Washington Street
21BA010572	11/27/21 14:43	Directed Patrol - Motor Vehicle	Washington St	Directed patrol- Traffic enforcement on Washington Street.
21BA010571	11/27/21 14:31	Disturbance	Orange St	Report of family disturbance on Orange Street.
21BA010570	11/27/21 12:37	Drugs - Intel received	Fourth St	drug intel barre city
21BA010569	11/27/21 12:25	Larceny - from Building	High St	larceny high street
21BA010568	11/27/21 11:40	Assault - Simple	Highgate Dr	Domestic assault investigated in Highgate.
21BA010567	11/27/21 09:17	Assist - Agency	East St	agency assist barre city
21BA010566	11/27/21 08:45	Suspicious Vehicle	Brook St	suspicious vehicle brook st
21BA010565	11/27/21 06:43	Disturbance	Kent Pl	disturbance kent place
21BA010564	11/27/21 01:22	Alarm - Security	N Main St	alarm n main st

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
21BA010563	11/26/21 23:08	Motor Vehicle Complaint	12-7-2021 Council Delmont Ave / Camp St	Packet Motor vehicle complaint on Camp St page 98
21BA010562	11/26/21 22:45	Accident - LSA	Elm St	Single Motor Vehicle Crash On Elm Street causing property damage, vehicle left the scene.
21BA010561	11/26/21 22:40	Alarm - Security	N Main St	Alarm on North Main Street
21BA010560	11/26/21 22:18	Motor Vehicle Complaint	Ayers St	Motor Vehicle Complaint on Ayers Street.
21BA010559	11/26/21 20:21	Motor Vehicle Complaint	Summer St	Motor Vehicle Complaint on Summer Street.
21BA010558	11/26/21 19:47	Mental Health Issue	Hill St	Mental health issue on South Main St
21BA010557	11/26/21 19:10	Property - Damage	N Main St	Vandalism reported
21BA010556	11/26/21 16:32	Threats/Harassment	N Main St	threats/harassment barre city
21BA010555	11/26/21 15:31	Assist - Agency	S Main St	agency assist barre city
21BA010554	11/26/21 13:47	Domestic Disturbance	N Main	domestic disturbance n main st
21BA010553	11/26/21 13:45	Mental Health Issue	Ridgewood Ter	
21BA010552	11/26/21 13:35	Mental Health Issue	Canal St	Disorderly conduct via phone.
21BA010551	11/26/21 13:31	Traffic Stop	Merchant St	Traffic stop for speeding on Merchant Street
21BA010550	11/26/21 13:20	Traffic Stop	Merchant St	Traffic stop for speeding on Merchant Street
21BA010549	11/26/21 13:08	Traffic Stop	Merchant St	Traffic stop for speeding on Merchant Street
21BA010548	11/26/21 13:02	Directed Patrol - Motor Vehicle	Merchant St	Directed patrol of Merchant Street.
21BA010547	11/26/21 12:22	Parking - General Violation	N Main St	Parking issue on N Main Street.
21BA010546	11/26/21 11:55	Accident - LSA	N Main St	Investigated accident in parking lot on N Main Street
21BA010545	11/26/21 11:28	Traffic Stop	s main st/ hill st	Traffic stop for vehicle not inspected on S Main Street
21BA010544	11/26/21 10:49	Accident - Non Reportable	N Main St	tncr n main st
21BA010543	11/26/21 10:43	Stolen Vehicle	Budget Inn	stolen vehicle barre city
21BA010542	11/26/21 08:36	Supervisory Duties - Case review	Fourth St	Supervisory Duties- Case Review
21BA010541	11/26/21 08:25	Welfare Check	Highgate Aparment	welfare check highgate dr
21BA010540	11/26/21 06:03	Traffic Stop	n main st / walgreens	
21BA010539	11/26/21 05:40	Directed Patrol - Motor Vehicle	Washington Street	Directed patrol of Washington St.
21BA010538	11/26/21 05:02	Suspicious Vehicle	High Holborn St	
21BA010537	11/26/21 01:05	Trespass	Berlin St	
21BA010486	12/01/21 08:32	Assist - Other	N Main St	

